

EMAIL 4 – FEGLI OPEN SEASON ENDING SOON

SEND THIS EMAIL: Week of September 19-23, 2016

To: [Agency Name] Employees

Subject: FEGLI Open Season – Time is Running Out!

Have you made your Federal Employees' Group Life Insurance (FEGLI) Open Season election yet?

Visit www.opm.gov/FEGLIopenseason to read about the FEGLI Open Season and learn about how to make your election. You may be able to make your election using your agency's online human resources portal, if your agency offers a portal that allows FEGLI elections. If not, you can print an election form ([SF 2817](#)) and bring it to your agency's human resources office by September 30, 2016.

There is a one year delayed effective date before your Open Season coverage becomes effective. Your new coverage will be effective the first day of the first full pay period that begins on or after October 1, 2017, as long as you meet pay and duty status requirements. For most biweekly employees, this means your new coverage will be effective October 1, 2017. You will not pay premiums for your new coverage until your new coverage is effective.

Thinking about retirement? For any FEGLI coverage you wish to bring into retirement, you must have that coverage for your last five years of Federal service, among other requirements. If you plan to retire before October 2022 (five years after the soonest your Open Season coverage could come into effect), consider this when making your Open Season election.

No one knows when the next FEGLI Open Season will be. Do not miss this opportunity!