Mentoring Program Overview

For centuries, mentors have offered valuable advice and wisdom at critical points in a person’s career development. In its simplest form, mentoring is people helping people grow and develop.

The Program is designed to foster formal, facilitated mentoring connections to help employees develop and advance their careers.

Each mentoring pair will agree on the goals of the partnership and the frequency of the mentoring meetings.

Time Commitment

Selected participants will commit to a one-year formal mentoring partnership with a minimum of two hours per month devoted to mentoring meetings and activities.

Benefits

Although the program offers no guarantee for promotion, it does offer employees the opportunity to improve their skills and competencies as well as their level of programmatic and organizational knowledge.

Furthermore, they will be able to expand their network base.
How The Program Works

Attend Formal Training

♦ Formal mentoring training will give you the tools to engage in a successful mentoring relationship.

Plan for Success!

♦ Develop a Mentoring Action plan and Mentoring Agreement.
♦ Participate in mentoring program events and activities.
♦ Keep your supervisor informed.

Supervisor’s Role

♦ Support mentoring activities by allowing employees adequate time to participate in the program.
♦ Be willing to meet with the employee to discuss his/her mentoring strategy and plans.
♦ Give feedback on the mentoring program and design to the Mentoring Program Coordinators.

Mentoring Brings Talented and Motivated People Together!

How to Apply:

♦ Go to http://www.mentoringconnection.com/
♦ Click on the “Sign-Up Here” button and enter your Group ID: TMCEPA

FOR MORE INFORMATION
This program is for employees of these EPA offices:
Office of the Administrator (AO)
Office of Enforcement & Compliance Assurance (OECA)
Office of Chemical Safety and Pollution Prevention (OCSPP)
Office of Environmental Information (OEI)

Mentoring Program Coordinators:
Brian Twillman, (202) 564-5948 (AO)
John Reynolds, (202) 564-1335 (OECA)
Michael O’Reilly, (202) 564-1551 (OCSPP)
Carolyn Scott (202) 564-8269 (OPPT) and Marilyn Braxton (202) 564-8192 (OPPT)
Patricia Coleman (703) 305-5518 (OPP)
Barbara Willis (202) 566-0993 (OEI)

‘Leaders and Learners’ Collaborative Mentoring Program

“Where everyone is a leader and a learner.”

Building Dynamic Mentoring Connections