

FOR OFFICE USE:

BOOTH: \_\_\_\_\_



## Exhibitor Registration Form



**Exhibitor Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**State:** \_\_\_\_\_ **ZIP** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Phone:** (\_\_\_\_) \_\_\_\_\_ **Fax:** (\_\_\_\_) \_\_\_\_\_

**Event Title:** 2000 Federal Benefits Conference

**Location:** Sheraton Norfolk Waterside Hotel

777 Waterside Drive

Attention: Cher Valure

Norfolk, VA 23510

Telephone: 757-642-2741.

**Event Dates:** June 7 - 8, 2000

**Contact Person:** Terita Williams, OPM

Telephone: 202-606-0777 ext. 955

Please list the names of all booth personnel who will be representing your company at the conference and return it by April 30, 2000.

Name(s) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Basic Booth Fee:** \$750

**Additional charges:** Phone: \$75 per day plus cost of calls

TV/VCR: \$205 per day charge

**Total amount of check:** \$ \_\_\_\_\_

**Check should be payable to Sheraton Norfolk Waterside Hotel**

**Return to:** Ms. Terita Williams

U.S. Office of Personnel Management

1900 E Street, NW, Room 4351

Washington, DC 20415-3300

**Participation in the exhibit area does not mean that the U.S. Office of Personnel Management in any way endorses or approves the vendor or its products or services. Exhibitors may not represent in any**

**way that their participation at the Federal Benefits Conference represents any endorsement or approval by the U.S. Office of Personnel Management.**