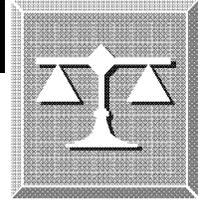


TS-52 June 1964

General Schedule  
Position Classification Flysheet



WCPS-1 August  
2001

EQUIPMENT, FACILITIES,  
AND SERVICES GROUP ,  
GS-1600



Workforce Compensation  
and Performance Service



**SERIES DEFINITION**

This group includes positions the duties of which are to advise on, manage, or provide instructions and information concerning the operation, maintenance, and use of equipment, shops, buildings, laundries, printing plants, power plants, cemeteries, or other Government facilities, or other work involving services provided predominantly by persons in trades, craft, or manual-labor occupations. Positions in this group require technical or managerial knowledge and ability plus a practical knowledge of trades, craft, or manual-labor operations.

The above title and definition of the GS-1600-0 Group supersede the title and definition of the former Mechanic Group, GS-1600-0.<sup>1</sup>

Many positions in this group are similar to positions which are exempt from the Classification Act under Section 202(7) in that they involve supervision of employees in trades, crafts, or manual-labor occupations. Such positions in this group are characterized by managerial responsibility for a function as distinguished from supervisory responsibility over people as set forth in Section IV, "Guidelines for the Determination of Trades, Crafts, or Manual-Labor Positions," [Introductory Material to Position-Classification Standards](#). For convenience, portions of that material are repeated below:

"b. The distinction between managerial responsibility for a function and supervisory responsibility over trades, crafts, or manual-labor may be illustrated by the examples below. These examples typify responsibilities appropriate to exempt supervisory positions and nonexempt managerial positions. They are not all inclusive in either case. Nor do they represent the dividing not line between exempt and nonexempt type jobs. Other exempt supervisory positions, including those exercising supervision over subordinate supervisory, as well as nonsupervisory, employees will be found between the extremes represented by these examples.

Examples of supervisory responsibility over people	Examples of managerial responsibility for a function
(Exempt)	(Not Exempt)
Assigning work to individual workers Overseeing workers on the job Instructing workers on the job Reviewing work in process Observing and securing worker compliance with procedures and methods	Planning and revising organizational structure Planning and revising program Coordinating programs Planning general work flow and methods Deciding overall goals and standards Budgeting

<sup>1</sup> For the information and convenience of users of these standards, we are including here a listing of the changes in series (to be set forth in the Occupational Handbook) as well as the changes in standards.

Keeping down spoilage and wastage  
Maintaining work flow

Exercising fiscal control  
Determining program and organizational  
needs for space, personnel, equipment.

“c. Some positions for which the primary responsibility is supervision over trades, crafts, or manual-labor work may be found which participate to a limited degree in individual tasks of the type included in the 'Not exempt' example. *Limited* participation of this type does not, of itself, require that a position be subjected to the Classification Act.

“d. The illustrated examples should be considered in their entirety rather than on the basis of individual tasks in making coverage determinations. However, some positions will be found which, according to the foregoing examples, have some responsibilities of an exempt nature, and others which are not exempt. The 'Mixed positions' criterion should be applied in making classification decisions on such positions. Where borderline situations cannot be resolved through application of the 'Mixed positions' criterion, pay category determinations should be made in consideration of such matters as qualifications requirements, natural lines of career progression, and equitable pay relationships with other positions in the immediate organization.”

The GS-1600-0 Group as reconstituted contains the following series:

-- [\*Facility Management Series, GS-1601-0\*](#). -- The new series supersedes the Mechanical Shop Superintendence Series, GS-1651-0, Garage Superintendence Series, GS-1652-0, and the Operating Engineer Series, GS-1662-0, for those positions that are properly under the Classification Act. This series will also serve as a miscellaneous or general series for the Group. (Note: Some positions in this series were formerly in the Operating Engineer Series, GS-1662-0. The noun "Engineer" should not be used in the title of positions in this group; its use is restricted to professional positions in the Engineering and Architecture Group, GS-800-0.)

- [\*Cemetery Administration Series, GS-1630-0\*](#) (formerly GS-051-0).
- *Construction and Maintenance Series, GS-1640-0*.
- *Building and Grounds Technical Management Series, GS-1641-0*.
- [\*Printing Management Series, GS-1654-0\*](#) (formerly GS-1154-0).
- [\*Laundry and Dry Cleaning Plant Management Series, GS-1658-0\*](#) (formerly GS-1158-0).
- *Fishery Methods and Equipment Series, GS-1659-0*.
- *General Housekeeping Series, GS-1666-0* (formerly GS-066-0).
- [\*Steward Series, GS-1667-0\*](#) (formerly GS-067-0).
- [\*Equipment Specialist Series, GS-1670-0\*](#).

The following series formerly in the Mechanic Group are abolished:

- *Laboratory General Mechanic Series, GS-1610-0*
- *Glassblowing Series, GS-1618-0*

- Instrument Making Series*, GS-1620-0
- Optical Working Series*, GS-1621-0
- Textile Working Series*, GS-1623-0
- Foundry Series*, GS-1624-0
- Mechanical Shop Superintendence Series*, GS-1651-0
- Garage Superintendence Series*, GS-1652-0
- Operating Engineer Series*, GS-1662-0

The classification standards for the Glass Blowing Series, GS-1618-0, published in January 1946 under code SP-1630-0; the Instrument Making Series, GS-1620-0, published in November 1946 under codes SP-1642-0 and P--855-0; and the Optical Working Series, GS-1621-0, published in June 1946 under codes SP-1684-0 and P-873-0, are rescinded.

The Aircraft Operation Series (formerly GS-1681-0) is recoded to [GS-2181-0](#) in the Transportation Group.