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THE GUIDE TO PERSONNEL DATA STANDARDS

LOCALITY ADJUSTMENT

Definition: ADJUSTED BASIC PAY minus BASIC PAY.

Responsible Organization: Office of Personnel Management, Division for Strategic Human Resources Policy.

Applicability: Mandatory (Central Personnel Data File, Personnel Actions).

Cross-Reference: [ADJUSTED BASIC PAY](#), [BASIC PAY](#), [PRIOR LOCALITY ADJUSTMENT](#)

Format: 5N

Note:

This difference represents the value of an employee's locality payment, special rate supplement, or equivalent payment. If an employee is not entitled to any such payment, leave blank. For example, an employee receiving a retained rate under the General Schedule pay system is not entitled to either a special rate supplement or a locality payment. The amount is right justified with leading zeros.