

(1)
THE GUIDE TO PERSONNEL DATA STANDARDS

RETAINED GRADE

Definition:	The grade an employee retains when moving to a position in a covered pay schedule which is lower in grade than the position held immediately prior to a demotion that resulted from a reduction in force, a reclassification, or a management decision as described in 5 CFR 536.103(b).
Responsible Organization:	Office of Personnel Management, Division for Strategic Human Resources Policy.
Applicability:	Mandatory (Central Personnel Data File, Personnel Actions).
Cross-Reference:	Uses GRADE, LEVEL, CLASS, RANK, OR PAY BAND code set.
Format:	AA or NN