

2. AMENDMENT/MODIFICATION NO. 0004	3. EFFECTIVE DATE 07/31/2001	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY CODE U.S. Office of Personnel Management Contracting Division 1900 E Street, NW, RM 1342 Washington, DC 20415-7710		7. ADMINISTERED BY (If other than Item 6) CODE	

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) To All Interested Parties	(X)	9A. AMENDMENT OF SOLICITATION OPM-01-RFP-0016
	<input checked="" type="checkbox"/>	9B. DATED (SEE ITEM 11) 6/20/2001
	<input type="checkbox"/>	10A. MODIFICATION OF CONTRACT/ORDER NO.
	<input type="checkbox"/>	10B. DATED (SEE ITEM 11)
CODE	FACILITY CODE	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offers Is extended, Is not extended.
 Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
 (a) By completing items 8 and 15, and returning 1 copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted;
 or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (IF REQUIRED)

**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

CHECK ONE	A. THIS CHANGEORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN TTEM 10A
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, Appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF far 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The referenced solicitation is hereby amended to note the following changes:

1. The answers to the questions that appear on pages 2 and 3 are hereby incorporated into the solicitation.
2. All other terms and conditions remain the same.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
15B. CONTRACTOR/OFFEROR	15c. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
_____ (Signature of person authorized to sign)		_____ (Signature of Contracting Officer)	

**Federal Long Term Care Insurance Program
Post Pre-Proposal Conference Questions and Answers
Solicitation OPM-01-RFP-0016
July 31, 2001**

Question: We request that the government extend the current proposal due date of August 22, 2001 by a minimum of 30 days.

Answer: We believe that the current due date of August 22 (which is 9 weeks after we issued the RFP on June 20th) provides sufficient time to prepare a proposal. We are not extending the due date.

Question: In the RFP, on page c-8, item 1, of the Maximum Weekly Benefit of the Plan Design requires that reimbursement be limited to the actual charges for the services not to exceed the maximum weekly benefit. We believe that indemnity plans are simpler to administer and less confusing for the insured to understand. Would the government consider it acceptable for a bidder to propose a competitively-priced indemnity plan that paid a maximum weekly benefit without regard to the actual charges incurred by the insured?

Answer: See page C-12 of the RFP - "In addition to quoting the premiums for the basic benefits outlined in the Plan Design section of the RFP, you can offer any other options and features which may be unique to your company, or which you feel would be advantageous to the FLTCIP... However, we will not award a contract based solely on proposals for an alternative design." While you may propose an indemnity plan, you must also submit a proposal for the design we outlined.

Question: Can you provide an updated list of potential offerors, including anyone who has expressed an interest in this procurement since you published the first list in Amendment 2?

Answer: See Attachment 1.

Question: How many Implementation Coordinators and agency/site locations are involved in the Educational/Marketing effort?

Answer: We continue to receive the names of Implementation Coordinators. In total, we'll probably have the names of approximately 100 Implementation Coordinators that we will share with the successful Contractor. We do not have a listing of all agency/site locations. We will work with the successful Contractor and the agencies/departments to decide where to focus the educational/marketing efforts.

Question: Section C.X.A.6. of the RFP states that the contractor must host and operate a specific web site (or sites) for FLTCIP. Would OPM permit the contractor to provide links on the contractor's FLTCIP web site to other programs offered by the contractor that may provide FLTCIP eligibles with added value?

Answer: As noted in the RFP, we must approve all FLTCIP materials, including the Contractor's web page. The successful Contractor may ask for permission to place such a link on the Contractor's FLTCIP web site and we will decide at that time whether to approve the request.

Question: In Section X. Education, Marketing and Enrollment, Section B (3) (e) on page C-57, what is meant by "receipts"? The question asks for plans for handling greater than expected receipts and

absolute maximum processing capacities. Does "receipts" refer to all components of the education, marketing and enrollment process like requests for enrollment kits (calls, cards, web requests), application/enrollment forms? Is there anything else that should be included in our response?

Answer: Receipts, as noted in the RFP, refer to stages of the process proposed by the Contractor. This would include items such as enrollment requests, Internet hits, IVR rates, phone calls, etc.

Question: In Section X, Education, Marketing and Enrollment, Section B (13) on page C-59, you ask for contingency plans for system overload on education and marketing requests from both a technology and/or staff sufficiency basis. How is this different than the question referenced above (Section B (3) (e) which asks about plans for handling greater than expected receipts and absolute maximum processing capacities?

Answer: This is a redundant question. There is no difference.

Question: The RFP Appendix B, on page C-74 indicates that there are 868,725 active duty reservists in the Federal family. At the bidders' conference, we asked for clarification as to whether or not all these active duty reservists are eligible today for the FLTCIP. The clarification provided in the transcript of the bidders' conference says that reservists who are on active duty for more than 30 days are eligible but "grey" reservists awaiting a retirement benefit are not eligible until they begin to draw a pension. Can OPM clarify how many of the 868,725 active duty reservists mentioned in the RFP are "on active duty for more than 30 days" at the present time?

Answer: We erred in tying the 30 day requirement to the reservists. On page 27 of Amendment 3, delete the phrase "Reservists who are on active duty for more than 30 days" and replace it with "Members of the Selected Reserve" At the very bottom of that page, replace the two sentences that read "They're eligible now only if they are on active duty for more than 30 days. Otherwise, they're eligible once they reach age 60 and begin to draw a retirement benefit." with "Members of the Selected Reserve are eligible. Retired members of the Selected Reserve are eligible once they reach age 60 and begin to draw a retirement benefit"

A more accurate title for the Active Duty Reservist Excel spreadsheet found at the link "Uniformed Services" at <http://www.opm.gov/insure/ltr/rfp/index.htm#demo> would be "Members of the Selected Reserve". All 868,725 individuals shown on that spreadsheet are eligible to apply for the insurance. That number includes any members of the National Guard who are on active duty for more than 30 days, and any reservists who are mobilized. Members of the National Guard who are on active duty for more than 30 days and any reservists who are mobilized are not included in the numbers shown in the Active Duty US spreadsheet, so there is no double-counting.