

How Do I File a Claim for FEGLI Benefits?

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Where do I get the FE-6, Claim for Death Benefits and how do I complete it?

You can get the form from the employee's agency or from the retirement system if the deceased was retired. You can also get the form on the FEGLI Web site (www.opm.gov/insure/life).

You should complete the FE-6 Claim for Death Benefits form according to the instructions on page 1 of form. If you need help, you may contact the insured's employing agency for the death of an active employee, and the Office of Federal Employees' Group Life Insurance (1-800-633-4542) for the death of a retired employee.

Where do I send the FE-6 form?

Send the completed form to the insured's agency if he/she died as an employee. If you are the deceased's widow(er) and the agency told you to send your claim form and other documents directly to OFEGLI, you should do that.

If the deceased was retired, send the form to:
Office of Federal Employees' Group Life Insurance
PO Box 2627
Jersey City, NJ 07303-2627

Can a Power of Attorney sign the FE-6 form?

There are limited circumstances where an Attorney-in-Fact, named in a power of attorney, may sign an FE-6 on behalf of a claimant. Whenever possible, however, the claimant should sign the form. For more information, please call the Office of Federal Employees' Group Life Insurance at 1-800-633-4542.

How do I claim benefits for the death of a family member?

You should complete the FE-6 DEP, *Statement of Claim*, Option C - Family Life Insurance according to instructions on the form.

If you need help, you may contact your human resources office if you are an employee or the Office of Federal Employees' Group Life Insurance (1-800-633-4542) if you are a

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retired employee. You can get the form from your human resources office if you are an employee or from your retirement system if you are retired. You can also get the form on the FGLI Web site.

Send the completed form to the insured's agency if he/she died as an employee.

If the deceased was retired, send the form with a certified copy of the death certificate to:

Office of Personnel Management
Retirement Operations Center
Attn: FE-6 DEP
Boyers, PA 16017