### **INSTRUCTIONS FOR ATTACHMENT 2-A THROUGH 2-D**

Attachment 2-A through 2-D are examples of the distribution of money from the Retirement Fund and Social Security. You are responsible for accurately computing the amounts of retirement contributions and Social Security taxes. You can use these as a guide for completing one for each employee. Each employee should be given a breakdown of his/her employee contributions (both Social Security and the Civil Service Retirement System (CSRS) or the Federal Employees Retirement System (FERS) during the barred years and the non-barred years. Give the employee an explanation of any differences in money (refund of retirement contributions, employee owes additional Social Security taxes, etc.).

# **ATTACHMENT 2-A**

# EXAMPLES OF DISTRIBUTION OF EMPLOYEE CONTRIBUTIONS BETWEEN RETIREMENT AND SOCIAL SECURITY

(This worksheet is for the employee to understand what has happened with his/her money.)

# CSRS should be CSRS Offset/FERS Social Security taxes and retirement contributions actually withheld

|            |          |       | OASDI    | Social     |               |              |
|------------|----------|-------|----------|------------|---------------|--------------|
|            |          | Base  | wages    | Security   | Retirement    | Contribution |
|            |          | Pay   | Reported | Taxes Paid | Contributions | Rate         |
| Barred yrs | 1996     | 55000 | 0        | 0          | 3850          | 7.00%        |
|            | 1997     | 58000 | 0        | 0          | 4060          | 7.00%        |
|            | 1998     | 60000 | 0        | 0          | 4200          | 7.00%        |
|            | 1999     | 63000 | 0        | 0          | 4568          | 7.25%        |
|            | 2000     | 65000 | 0        | 0          | 4810          | 7.40%        |
|            | Subtotal |       |          | 0          | 21488         |              |
| Non-Barred | 2001     | 68000 | 0        | 0          | 4760          | 7.00%        |
| yrs        | 2002     | 70000 | 0        | 0          | 4900          | 7.00%        |
|            | 2003     | 72000 | 0        | 0          | 5040          | 7.00%        |
|            | 2004     | 75000 | 0        | 0          | 5250          | 7.00%        |
|            | Subtotal |       |          | 0          | 19950         |              |

| Barred yrs        | 1996<br>1997<br>1998<br>1999<br>2000<br>Subtotal | Base Pay 55000 58000 60000 63000 65000 | OASDI<br>wages<br>Reported<br>55000<br>58000<br>60000<br>63000<br>65000 | Social<br>Security<br>Taxes Due<br>3410<br>3596<br>3720<br>3906<br>4030<br>18662 | Retirement<br>Contributions<br>440<br>464<br>480<br>662<br>780<br>2826 | Contribution Rate 0.80% 0.80% 0.80% 1.05% 1.20% |
|-------------------|--|--|---|--|--|---|
| Non-Barred<br>yrs | 2001<br>2002<br>2003<br>2004<br>Subtotal         | 68000<br>70000<br>72000<br>75000       | 68000<br>70000<br>72000<br>75000  | 4216<br>4340<br>4464<br>4650<br>17670  | 544<br>560<br>576<br>600<br>2280                                       | 0.80%<br>0.80%<br>0.80%<br>0.80%                |

#### **Calculations**

| Barred years                                     |       |
|--|-------|
| Retirement contributions during barred years     | 21488 |
| Social Security taxes due                        | 18662 |
| Retirement contributions due                     | 2826  |
| Non-Barred years                                 |       |
| Retirement contributions during non-barred years | 19950 |
| Social Security taxes due                        | 17670 |

2280

#### CSRS should be CSRS Offset/FERS

Retirement contributions due

Attachment 2-B

FERS should be CSRS
Social Security taxes and retirement contributions actually withheld

| Barred yrs        | 1996<br>1997<br>1998<br>1999<br>2000<br>Subtotal | Base Pay 55000 58000 60000 63000 65000 | OASDI<br>wages<br>Reported<br>55000<br>58000<br>60000<br>63000<br>65000 | Social<br>Security<br>Taxes Paid<br>3410<br>3596<br>3720<br>3906<br>4030<br>18662 | Retirement<br>Contributions<br>440<br>464<br>480<br>662<br>780<br>2826 | Contribution Rate 0.80% 0.80% 0.80% 1.05% 1.20% |
|-------------------|--|--|---|---|--|---|
| Non-Barred<br>yrs | 2001<br>2002<br>2003<br>2004<br>Subtotal         | 68000<br>70000<br>72000<br>75000       | 68000<br>70000<br>72000<br>75000  | 4216<br>4340<br>4464<br>4650  | 544<br>560<br>576<br>600   | 0.80%<br>0.80%<br>0.80%<br>0.80%                |

| Barred yrs   | 1996<br>1997<br>1998<br>1999<br>2000<br>Subtotal | Base<br>Pay<br>55000<br>58000<br>60000<br>63000<br>65000 | OASDI<br>wages<br>Reported<br>55000<br>58000<br>60000<br>63000 | Social<br>Security<br>Taxes Due<br>0<br>0<br>0<br>0 | Retirement<br>Contributions<br>3850<br>4060<br>4200<br>4568<br>4810<br>21488 | Contribution<br>Rate<br>7.00%<br>7.00%<br>7.00%<br>7.25%<br>7.40% |
|--|--|--|--|---|--|---|
| Non-Barred yrs   | 2001<br>2002<br>2003<br>2004<br>Subtotal         | 68000<br>70000<br>72000<br>75000                         | 0<br>0<br>0<br>0   | 0<br>0<br>0<br>0                                    | 4760<br>4900<br>5040<br>5250<br>19950  | 7.00%<br>7.00%<br>7.00%<br>7.00%                                  |
| Calculations  Barred years  Retirement contributions during barred years  Social Security taxes during barred years  Social Security taxes due  Retirement contributions due |  |  |  |   |  | 2826<br>18662<br>0<br>21488                                       |
| Non-Barred years Retirement contributions during non-barred years Social Security taxes recovered Retirement contributions due   |  |  |  |   |  | 2280<br>17670<br>19950  |

#### **FERS should be CSRS**

Attachment 2-C

CSRS should be FICA Only
Social Security taxes and retirement contributions actually withheld

| Barred yrs        | 1996<br>1997<br>1998<br>1999<br>2000 | Base<br>Pay<br>55000<br>58000<br>60000<br>63000<br>65000 | OASDI<br>wages<br>Reported<br>55000<br>58000<br>60000<br>63000<br>65000 | Social Security Taxes Paid  0 0 0 0 0 | Retirement<br>Contributions<br>3850<br>4060<br>4200<br>4568<br>4810 | Contribution Rate 7.00% 7.00% 7.00% 7.25% 7.40% |
|-------------------|--------------------------------------|--|---|---------------------------------------|---|---|
| Non-Barred<br>yrs | Subtotal  2001 2002 2003 2004        | 68000<br>70000<br>72000<br>75000                         | 68000<br>70000<br>72000<br>75000  | 0<br>0<br>0<br>0                      | 21488<br>4760<br>4900<br>5040<br>5250                               | 7.00%<br>7.00%<br>7.00%<br>7.00%                |
|                   | Subtotal                             |  |   | 0                                     | 19950   |   |

|                                    |                |             | OASDI     | Social    |               |              |
|------------------------------------|----------------|-------------|-----------|-----------|---------------|--------------|
|                                    |                | Base        | wages     | Security  | Retirement    | Contribution |
|                                    |                | Pay         | Reported  | Taxes Due | Contributions | Rate         |
| Barred yrs                         | 1996           | 55000       | 55000     | 3410      | 0             | 0.00%        |
|                                    | 1997           | 58000       | 58000     | 3596      | 0             | 0.00%        |
|                                    | 1998           | 60000       | 60000     | 3720      | 0             | 0.00%        |
|                                    | 1999           | 63000       | 63000     | 3906      | 0             | 0.00%        |
|                                    | 2000           | 65000       | 65000     | 4030      | 0             | 0.00%        |
|                                    | Subtotal       |             |           | 18662     | 0             |              |
| Non-Barred                         | 2001           | 68000       | 68000     | 4216      | 0             | 0.00%        |
| yrs                                | 2002           | 70000       | 70000     | 4340      | 0             | 0.00%        |
|                                    | 2003           | 72000       | 72000     | 4464      | 0             | 0.00%        |
|                                    | 2004           | 75000       | 75000     | 4650      | 0             | 0.00%        |
|                                    | Subtotal       |             |           | 17670     | 0             |              |
| Calculations                       |                |             |           |           |               |              |
| Barred years                       |                |             |           |           |               |              |
| Retirement contr                   | ibutions duri  | ng barred y | ears      |           |               | 21448        |
| Social Security ta                 | exes during ba | arred years |           |           |               | 0            |
| Social Security ta                 | ixes due       |             |           |           |               | 18662        |
| Retirement Contributions to refund |                |             |           |           |               | 2826         |
| Non-Barred years                   |                |             |           |           |               |              |
| Retirement contr                   | ibutions duri  | ng non-bar  | red years |           |               | 19950        |
| Social Security to                 | axes due       |             |           |           |               | 17670        |
| Retirement contributions to refund |                |             |           |           |               |              |

### **CSRS** should be FICA Only

Attachment 2-D

CSRS Offset/FERS should be FICA Only
Social Security taxes and retirement contributions actually withheld

| Barred yrs     | 1996<br>1997<br>1998<br>1999<br>2000<br>Subtotal | Base Pay 55000 58000 60000 63000 65000 | OASDI<br>wages<br>Reported<br>55000<br>58000<br>60000<br>63000<br>65000 | Social<br>Security<br>Taxes Paid<br>3410<br>3596<br>3720<br>3906<br>4030<br>18662 | Retirement<br>Contributions<br>440<br>464<br>480<br>662<br>780<br>2826 | Contribution Rate 0.80% 0.80% 0.80% 1.05% 1.20% |
|----------------|--|--|---|---|--|---|
| Non-Barred yrs | 2001<br>2002<br>2003<br>2004<br>Subtotal         | 68000<br>70000<br>72000<br>75000       | 68000<br>70000<br>72000<br>75000  | 4216<br>4340<br>4464<br>4650<br>17670   | 544<br>560<br>576<br>600<br>2280                                       | 0.80%<br>0.80%<br>0.80%<br>0.80%                |

| Barred yrs   | 1996<br>1997<br>1998<br>1999<br>2000<br>Subtotal | Base<br>Pay<br>55000<br>58000<br>60000<br>63000<br>65000 | OASDI<br>wages<br>Reported<br>55000<br>58000<br>60000<br>63000<br>65000 | Social<br>Security<br>Taxes Due<br>3410<br>3596<br>3720<br>3906<br>4030<br>18662 | Retirement Contributions  0 0 0 0 0 0 0 0 0 | Contribution Rate 0.00% 0.00% 0.00% 0.00% 0.00% |
|--|--|--|---|--|---|---|
| Non-Barred<br>yrs  | 2001<br>2002<br>2003<br>2004                     | 68000<br>70000<br>72000<br>75000                         | 68000<br>70000<br>72000<br>75000  | 4216<br>4340<br>4464<br>4650   | 0<br>0<br>0<br>0                            | 0.00%<br>0.00%<br>0.00%<br>0.00%                |
|  | Subtotal   |  |   | 17670  | 0   |   |
| Calculations  Barred years  Retirement contributions during barred years  Social Security taxes during barred years  Social Security taxes due  Retirement Contributions to refund |  |  |   |  |   | 2826<br>18662<br>0<br>2826                      |
| Non-Barred years Retirement contributions during non-barred years Social Security taxes during non-barred years Social Security taxes due Retirement contributions to refund       |  |  |   |  |   | 2280<br>17670<br>0<br>2280                      |

# CSRS Offset/FERS should be FICA Only