



PAYROLL OFFICE LETTER

U. S. Office of Personnel Management

Number: P-99-01

Date: January 8, 1999

Subject: COMPENDIUM OF 1998 PAYROLL OFFICE LETTERS

The following is a compendium of the payroll office letters issued during the 1998 calendar year. If you find that you did not receive any of these letters and would like a copy, please contact us. A major challenge we face is keeping our distribution list current. Please call or fax us any address changes to help ensure you receive these letters on a timely basis.

The 1998 Payroll Office Letters are also available on the World Wide Web and may be accessed at:

<http://www.opm.gov/asd/htm/pol.htm>

Alternatively, from the OPM web site Index, payroll office letters are listed under P. We provide the letters in two formats: 1) Portable Document Format (PDF) for viewing online with the Adobe Acrobat Reader (which can be downloaded from the web site); 2) WordPerfect 5.1 format for downloading to local hard drives.

If you have any questions, or to request copies, please contact us on (202) 606-0606, fax us on (202) 606-7944, or send us an email, finance@opm.gov.

A handwritten signature in black ink, appearing to read "Robert A. Yuran".

Robert A. Yuran, Chief
Financial Policy Staff
Retirement and Insurance Service

Enclosure

COMPENDIUM OF 1998 PAYROLL OFFICE LETTERS

P-98-01 (January 14, 1998) provided a compendium of 1997 Payroll Office Letters.

P-98-02 (February 20, 1998) contained instructions for the March 1998 Headcount.

P-98-03 (April 24, 1998) announced the termination of Health Power HMO, Code 3R.

P-98-04 (April 24, 1998) provided information on the procedures that will be necessary to inter with the Y2K-compliant Retirement and Insurance Transfer System (RITS).

P-98-05 (May 15, 1998) provided a reminder of the requirement to remit Agency Per Capita Contributions by September 1, 1998 and advised that Annual Revenue Confirmation Reports are no longer required; a future FML will be issued regarding alternative oversight measures.

P-98-06 (June 22, 1998) provided guidance on processing payroll changes for employees who elect to transfer to Federal Employees Retirement System (FERS).

P-98-07 (July 22, 1998) announced that, beginning with the 1998 Federal Employees Health Benefits (FEHB) Program Open Season, OPM will offer electronic transfer of FEHB enrollment transactions from agency systems to health plan carriers. Please refer to the attached Benefit Administration Letter (BAL) 98-407 for further information.

P-98-08 (August 26, 1998) announced that the Federal Employees Group Life Insurance (FEGLI Handbook has been revised and is available on CD.

P-98-09 (August 26, 1998) contained instructions for the September 1998 Headcount.

P-98-10 (November 2, 1998) gave information regarding the 1999 FEHB Open Season.

P-98-11 (November 20, 1998) gave guidance regarding necessary actions as a result of the Conner Decision.

P-98-12 (November 10, 1998) provided notification and summary of significant changes to the FEGLI Program resulting from new legislation.

P-98-13 (November 20, 1998) provided a reminder that the first of the three increases of revised Civil Service Retirement System (CSRS) and FERS withholding rates required by P.L. 105-33 is effective with the first pay period beginning on or after January 1, 1999.

P-98-14 (November 27, 1998) provided Calendar Year 1999 interest rate for service credit deposits and redeposits.

P-98-15 (December 4, 1998) provided an amendment to P-98-13 on revised CSRS and FERS withholding rates.