
FEHB Program Carrier Letter

All Carriers

U.S. Office of Personnel Management
Office of Insurance Programs

Letter No. 2002-07

Date: February 12, 2002

Fee-for-service [7] Experience-rated HMO [7] Community-rated HMO [6]

SUBJECT: MHPA Parity Implementation Report

We would like to congratulate you on the implementation of Mental Health and Substance Abuse (MHPA) parity in 2001. Now that we have completed the first year of implementation, we need you to report to us on your experience so far. The attached file contains the FEHB Carrier MHPA Parity Implementation Report. The following instructions explain how to use this file for our reporting requirement.

Instructions

To complete the reporting form electronically:

- 1) Open the attached Microsoft Word file.
- 2) To fill out the Report form, click in the appropriate boxes to mark an "X" for your responses.
- 3) To enter responses in the text boxes, click your cursor in the response field and begin typing.
- 4) Please **do not** use the 'arrow' keys on your keyboard to move around the form. This may check off boxes that you did not intend to mark. If you check off a box incorrectly or wish to change your response, click in the box again to remove the "X".
- 5) When you have completed the form, click on the 'save' icon at the top of your screen or type 'Ctrl-S' to save the file. Your responses are now saved in the original email.
- 6) Please **forward** the original email to 'JPfleege@opm.gov.' If you do not click "**forward**," your report information will be lost.

To complete the reporting form on paper:

- 1) Open the attached Microsoft Word or Adobe Acrobat PDF file.
- 2) Print the form and complete it by hand.
- 3) Fax your responses to Janet Pfleege at (202) 606-0633.

We would like your response by March 1, 2002. If you have any questions or problems completing the report form, please contact Janet Pfleege (JPfleege@opm.gov) at

(202) 606-0004. Thank you for your assistance.

Sincerely,

A handwritten signature in black ink that reads "Abby L. Block". The signature is written in a cursive style with a long horizontal flourish at the end.

Abby L. Block
Assistant Director
For Insurance Programs

Attachment

FEHB Carrier MHSA Parity Implementation Report