

## **EMAIL 5 – FEGLI OPEN SEASON ENDS FRIDAY**

**SEND THIS EMAIL: Week of September 26-30, 2016**

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**To: [Agency Name] Employees**

**Subject: FEGLI Open Season ENDS FRIDAY SEPTEMBER 30**

The Federal Employees' Group Life Insurance (FEGLI) Open Season ends this week on Friday September 30.

I hope you've made an informed decision and taken action to participate, if you wish to elect FEGLI or change your FEGLI coverage.

Visit [www.opm.gov/FEGLIopenseason](http://www.opm.gov/FEGLIopenseason) or your local human resources office TODAY to get more information. You may be able to make your election using your agency's online human resources portal, if your agency offers a portal that allows FEGLI elections. If not, you can print an election form ([SF 2817](#)) and bring it to your agency's human resources office.

Either way, **be sure to submit your election by Friday September 30!**

Don't miss this opportunity to enroll or increase FEGLI coverage up to the program maximum without answering medical questions or passing a physical exam.

There is a one year delayed effective date before your Open Season coverage becomes effective. Your new coverage will be effective the first day of the first full pay period that begins on or after October 1, 2017, as long as you meet pay and duty status requirements. For most biweekly employees, this means your new coverage will be effective October 1, 2017. You will not pay premiums for your new coverage until your new coverage is effective.

Thinking about retirement? For any FEGLI coverage you wish to bring into retirement, you must have that coverage for your last five years of Federal service, among other requirements. If you plan to retire before October 2022 (five years after the soonest your Open Season coverage could come into effect), consider this when making your Open Season election.

**ACT NOW!** The FEGLI Open Season ends Friday, September 30, 2016.