

United States

**Office of  
Personnel Management**  
*The Federal Government's Human Resources Agency*



***Benefits Administration Letter***

**Number: 19-201**

**Date: May 9, 2019**

**Subject: Implementing Daily Submission of FEHB Electronic Enrollment Transactions**

The Office of Personnel Management (OPM) is enhancing the FEHB Data-Hub's capabilities to provide more frequent Federal Employees Health Benefits (FEHB) Program enrollment transaction feeds to FEHB Carriers.

As of August 1, 2019, FEHB Carriers will begin accepting FEHB electronic SF 2809 and SF 2810 enrollment transaction files each business day, in contrast to the current schedule of weekly transmissions.

Accelerating FEHB transactions to daily will reduce the need for agency personnel to send duplicate SF 2809s and SF 2810s to Carriers. Thus, the efficiency and timeliness of data exchange between agencies and Carriers will be significantly enhanced while reducing the burden on agencies to perform manual transactions. This change will also improve the customer experience for enrollees by providing more timely confirmation of FEHB enrollment or changes to enrollment.

However, in order to fully realize these improvements, we need all agencies that use the FEHB Data-Hub to begin sending FEHB electronic transactions on a daily basis. We expect all agencies to begin daily submission of electronic enrollment transactions beginning as soon as possible after August 1, 2019, and under no circumstances later than August 1, 2020. If your agency does not currently use the FEHB Data-Hub, we strongly urge you to utilize this system for all FEHB transactions.

Thank you for your cooperation in making the FEHB Program more efficient. If you have questions, please contact Mr. Merle Townley at [merle.townley@opm.gov](mailto:merle.townley@opm.gov).

Sincerely,

Laurie E. Bodenheimer  
Acting Director  
Healthcare and Insurance