



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT  
1900 E STREET NW, WASHINGTON, DC 20415

**BIOGRAPHY**

# Jozetta Robinson

Jozetta Robinson has nearly 25 years of Federal experience. Before joining the Federal government, she spent four years in the United States Marine Corps. At the completion of her military service, she followed her heart and spent five years working with the Department of Veterans Affairs' National Cemetery Administration and the Veterans Benefits Administration.

Mrs. Robinson began working for OPM in 1998. She has worked in the Office of the Director for the majority of the 16 years she's been with the agency. She is currently serving as the Director, Office of the Executive Secretariat, where she facilitates the management of correspondence, regulations, policy and other critical issues for the Director and agency leadership. Mrs. Robinson also directly manages the International Affairs program which involves passport processing, foreign delegation briefings and official international travel coordination. She is responsible for the day-to-day administrative aspects of the Office of the Director and oversees resources management functions, including budget and human resources for the Director's office and other OPM executive offices.

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