



**Notice of Correction of  
Individual Retirement Record**  
Federal Employees Retirement System

United States Office of Personnel Management  
Federal Employees Retirement System  
P.O. Box 45  
Boyers, PA 16017

FOLD

Please correct the FERS Retirement Record, Standard Form 3100, for the former employee named below:

Name of Employee	Date of Birth (mm/dd/yyyy)	Social Security Number
Agency	Payroll Office No.	Location (include ZIP Code)

Reason for Correction:

**Fiscal Data**

	Current Year	Total Cumulative Deductions
Data shown on Standard Form 3100		
Corrected data		
Amount of overstatement of total deductions		
Correction reported on SF 2812 Number		Dated

**Service History Data** (Name, date of birth, appointment, separation, promotion, etc. -- Specify which)

Data shown on Standard Form 3100	Corrected Data

Standard Form 3100 forwarded to OPM on Register:

Dated:

**Certification**

I certify that the corrections shown above are correct.

Signature	Title	Telephone Number	Date
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