More Information Needed for the Person Named Below

We do not have the correct taxpayer identification number for the person named below. We are required to report to the Internal Revenue Service the amount we have paid each person using the Social Security Number. If we are unable to provide the correct number in our reports, the Internal Revenue Service may assess a penalty charge against that person. The Social Security Number is generally the primary identifier used by organizations that request us to provide a service to our beneficiaries, such as withholding state income tax, union dues, or Medicare premiums. If the Social Security Number is missing or incorrect in our files, we may be unable to provide the service because we cannot identify the individual as our beneficiary.

If you know the Social Security Number - Please provide the information in the boxes below. We are asking for the number of the person we have named. If you are receiving payment as the representative of the person named below, you should enter that person's number and sign your name.

If you do not know the Social Security Number or if you must obtain a number - You should contact the nearest district office of the Social Security Administration to ask for a Social Security Number or for proof that a number has been assigned. Nonresident aliens do not need a Social Security Number and do not have to return this form to us.

Use the enclosed envelope to return the completed form or mail it to the address above.

Even though the Social Security Number is an item which allows us to be certain we can identify you, the retirement claim number shown below is the primary identifier we use within the retirement system. Please include this claim number when you write to us about the benefits you are receiving.