

Attachment II: HMO Audits Final Audit Timeline

Days	Carrier	OPM
1-7		Transmittal letter prepared and Final Audit Report is sent to Carrier.
8-37	Prepare and submit Response to Final Audit Report to Audit Resolution (AR). Information requested from OPM should be specific for each recommendation and should be sent to AR	Obtain supporting documentation from the Office of Inspector General (OIG).
38-97	Clarify any questions and concerns voiced by Contracting Officer (CO) / AR. Final opportunity to provide pertinent information on outstanding audit issues. Carriers have 15 days maximum to comment on the resolution summaries. Any necessary meetings are held during this time.	Review Carrier Response to Final Audit Report and any submissions.
98-128		AR prepares CO Resolution Summary in collaboration with CO.
129-144		Develop Final Resolution or Decision Letter after consultation with all key stakeholders.
145-180	Receive Final Resolution or Decision Letter that will include the final closeout of all open audit recommendations.	Internal coordination and review, submit Final Resolution or Decision Letter to Carrier. Close audit via recovery, allowed amounts, negotiated settlement or litigation.