



Family Member Eligibility Documents

Use the table below to find the document(s) you need to submit to prove the eligibility of the family member(s) covered by your FEHB Program health insurance. You may remove personal financial information and Social Security Numbers before submission. Documents that are not in English must be accompanied by a certified or notarized translation.

Family Member	Acceptable Evidence
Spouse	<ul style="list-style-type: none"> • Married less than 12 months: copy of government-issued marriage certificate. • Married 12 months or more: copy of government-issued marriage certificate and one of the following sets of documents listing spouse: <ul style="list-style-type: none"> ○ Front page of most recent tax year’s Federal or State tax return; or ○ Proof of common residency (e.g., utility bill, other household bill, auto registration); and proof of financial interdependency (e.g., shared bank statement, credit card statement, life or auto insurance policy).
Common Law Spouse	<ul style="list-style-type: none"> • A court order or judgment from the initiating state recognizing the marriage; or • Your signed declaration. Documents for Common Law Marriage details what the declaration should include. <p>You must also provide one of the following documents that list you and your spouse:</p> <ul style="list-style-type: none"> • The first page of your most recent tax return; • Proof of common residency and proof of combined finances.
Child Under Age 26	<p>A copy of one of the following documents that lists you and your child:</p> <ul style="list-style-type: none"> • Official birth certificate; • Certificate of live birth; • The first page of your most recent tax return; • Consular Report of Birth Abroad; • Official paternity test; • Voluntary affidavit of paternity or similar document; or • Court or administrative order (for example, a National Medical Support Notice).
Adopted Child Under Age 26	<p>A copy of one of the following documents that lists you and your child:</p> <ul style="list-style-type: none"> • Final adoption certificate or decree; • Authorized letter from an adoption placement agency; • The first page of your most recent tax return; or • Court or administrative order (for example, a National Medical Support Notice).

Family Member	Acceptable Evidence
Stepchild Under Age 26	<p>A copy of one of the following documents:</p> <ul style="list-style-type: none"> • Birth certificate, or final adoption certificate/deedee, listing current spouse as parent; or • Front page of most recent tax year’s Federal or State tax return with child’s name; or • Court or administrative order (e.g., National Medical Support Notice).
Foster Child Under Age 26	<p>All of the following documents:</p> <ul style="list-style-type: none"> • Child’s official birth certificate; • Certification of foster child status; and • Documentation that shows you provide regular and significant financial support for the child such as: <ul style="list-style-type: none"> ○ State or Federal benefits programs listing the child as your dependent. ○ The first page of your most recent tax return listing the child as your dependent. ○ Canceled checks, money orders, or receipts for periodic payments from you for or on behalf of your child. • If applicable, include copy of the court order naming you or your spouse as child’s legal guardian
Child Incapable of Self-Support	<p>Medical certificate stating the child is incapable of self-support because of a physical or mental disability that existed before they became age 26 and is expected to continue for more than one year.</p> <p>See FEHB Handbook for details about what the certification should include.</p>