



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT

Federal Investigative
Services

Federal Investigations Notice

Notice No. 11-01

Date: November 15, 2010

SUBJECT: 2010 OPM GUARDIAN AWARD

This notice solicits nominations for the 2010 U.S. Office of Personnel Management (OPM) Guardian Award. OPM's Federal Investigative Services (FIS) instituted this award in 1998 to recognize agency excellence in security and suitability programs and operations. The award focuses specifically on agency achievements in security and suitability process automation, program implementation, or policy development resulting in enhanced timeliness, capability, capacity, and/or quality.

Program areas of interest are those relating to alignment of security and suitability process resulting in greater efficiency, or enhanced quality. Nominations for reforms specific to alignment are well supported when they focus on processes improvements that include strategic goals, comprehensive performance measures, and metrics to measure and demonstrate progress. Nominations specific to reforms of security clearance processes undertaken to enhance reciprocity, target inefficiency or enhance quality are well supported when they follow a corrective action plan that identifies the root causes of process inefficiencies as well as appropriate mitigating actions taken to correct those problems, consistent with safeguarding the security of the United States. Nominations specific to suitability program areas of interest are well supported when they concern enhanced human resource practices relating to determinations of fitness, qualification, and suitability of applicants for positions in the competitive service in promotion of the OPM goal of an effective Federal civilian workforce.

Any employee may nominate an agency operation or program; program officials may nominate their own program or those of others. Each nominee should provide data to support their specific accomplishments. There is no structured format for the nomination; however, the justification should be specific enough to allow verification of the achievements and contributions cited. A panel consisting of OPM staff and the recipient of last year's OPM Guardian Award will evaluate nominations based on the value of the contribution to Federal agency programs, considering innovation, excellence, uniformity, and fairness within the context of compliance with applicable Federal regulations and directives.

Attached is the form to be used for nominating agencies, components, or programs for the OPM Guardian Award. Nominations should be forwarded by **January 14, 2011**, to the Guardian Award Committee. The mailing address and fax number are provided on the nomination form.

I encourage your participation in this effort to recognize those agencies, organizations, and programs leading the way in finding effective, efficient, and innovative solutions to our modern Federal personnel security and suitability needs.

Merton Miller
Deputy Associate Director
Federal Investigative Services

Inquiries:	OPM-FIS, Agency Liaison Team, 724-794-5612
Code:	736, Investigations
Distribution	SOIs/SONs
Notice Expires:	12/31/11



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT



Guardian Award Nomination Form

NOMINEE

(AGENCY, COMPONENT, or PROGRAM)

Nominee's Name: _____

(Phone Number)

Address: _____

(Street Address)

(City)

(State)

(Zip Code)

**Please provide your reason for the nomination.
Include any supporting documentation.**

...

Use the reverse of this form or attach additional sheets if necessary.

Nominating Organization

Nominating Organization: _____

Address: _____

(Street Address)

(City)

(State)

(Zip Code)

**Name, title or position, signature and telephone number
of individual making the recommendation:**

(Printed Name)

(Title or Position)

(Signature)

(Commercial Phone Number Including Area Code)

**Send nominations to:
OPM-FISD, ATTN: ALT/Guardian Award Committee
1137 Branchton Road, Boyers, PA 16018-0618
or Fax: (724) 738-0814**