

## Federal Investigations Notice

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Notice No. 14-03

Date: May 21, 2014

**SUBJECT:** Use of the Treasury Account Symbol (TAS) Field for Processing Background Investigations within OPM's Electronic Questionnaire for Investigation Processing (e-QIP) System

All requests for investigations using the SF 85, SF 85P, and SF 86 now require agencies<sup>1</sup> to complete the TAS field in the Agency Use Block (AUB). OPM's Federal Investigative Services (FIS) has added a TAS field in the Agency Use Block (AUB) on all e-QIP forms. Agencies should begin using the newly added TAS field on all e-QIP requests as soon as possible, but no later than June 1, 2014.

We are implementing these procedures to comply with Department of the Treasury business rules for processing bulk invoices through the Central Accounting and Reporting System (CARS) via Intra-Governmental Payment and Collection (IPAC). By instituting the requirement to populate the TAS field now, FIS will be able to analyze the submitted data and provide feedback to agencies prior to September 30, 2014, after which any request without valid TAS data will not be accepted.

FIS has conducted extensive outreach since advising agencies of the new requirement in FIN 13-01. We continue to solicit the support of agency security offices to facilitate communication between your submitting and financial offices to ensure compliance.

If you have questions about the TAS requirement, please contact the FIS Billing Oversight Team at 724-794-5612, extension 4490 or [FISBillingOversightTeam@opm.gov](mailto:FISBillingOversightTeam@opm.gov).



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FIS Billing Oversight Team – 724-794-5612, ext. 4490 or [FISBillingOversightTeam@opm.gov](mailto:FISBillingOversightTeam@opm.gov)  
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Notice Expires: Until superseded

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<sup>1</sup> The Department of Defense, Federal Reserve Board, Tennessee Valley Authority, and Postal Service may disregard this message because OPM does not initiate IPAC transactions for these agencies.