

Suitability Executive Agent Programs

PRIVILEGE LOG

Suitability Action Appeals | 5 CFR Part 731, Subpart E, § 731.503(c) | Effective September 2, 2026

CASE INFORMATION

Appellant Name

OPM Appeal Case Number

Note: Use the case number from OPM's acknowledgment letter — the appeal case number, not the underlying investigation number.

Position / Title

Agency / Component

Effective Date of Suitability Action

Agency Representative

Note: "Agency Representative" is the person designated as the authorized representative of the agency.

PRIVILEGE LOG (WITHHELD, REDACTED, OR PROTECTIVELY HANDLED DOCUMENTS ONLY)

This item is mandatory — check one:

- ☐ No documents have been withheld, redacted, or protectively handled.
- ☐ One or more documents have been withheld, redacted, or protectively handled. Each such document, and the legal basis for withholding it, is identified below, unless identifying the document itself is prohibited by law.

Note: Affirmatively check one box. If no documents have been withheld, check the first box — do not leave this item blank. Contact SuitEAAppeals@opm.gov with questions about withholding.

If any document is withheld, redacted, or protectively handled, it must be identified in this log unless the law prohibits even identifying the document (5 CFR § 731.503(c)). OPM may ask the Agency to provide a summary or alternative disclosure so the appellant has a fair chance to respond. The Agency may not rely on any document that was not disclosed to the appellant unless the appellant received notice of its substance and a meaningful opportunity to respond, except as otherwise authorized by law.

- Assign a Privilege Log Item number (PL-1, PL-2, etc.).
- Identify the document with enough detail for the appellant to understand what it is (type, date, originating office), unless identifying the document itself is prohibited by law.
- Identify the tab and page numbers containing the withheld or redacted material (e.g., Tab 3b, pp. 4–5).
- State the specific legal basis for withholding or redacting (e.g., Privacy Act, law enforcement privilege, deliberative process privilege, attorney-client privilege, protective order).
- Indicate whether the document was relied upon or considered in the suitability determination.
- File this completed, signed Privilege Log in Tab 6 (Privilege Log Information) of the agency response file.

PRIVILEGE LOG ITEMS

PL #	Document Description	Tab / Page(s)	Legal Basis for Withholding or Redaction	Relied Upon

PREPARER'S CERTIFICATION

I certify that this Privilege Log is consistent with the documentary record included in the agency response file and that, to the best of my knowledge and belief, the factual statements herein are accurate and complete. I am an authorized agency representative, or have been authorized by the Agency to prepare this Privilege Log. I understand that a willfully false, fictitious, or fraudulent statement in this certification may subject me and the Agency to criminal penalties under 18 U.S.C. § 1001 and other applicable law.

Signature

Printed Name	Title / Position
Agency / Component	Date