

# OPM/OIG Claim Layout Instructions and Formatting Requirements

Last Revised: May 17, 2022

## INSTRUCTIONS FOR FORMATTING AND SUBMITTING CLAIMS

OIG's mandatory claims data layout, included as part of this spreadsheet, **must** be used when creating your medical and pharmacy data files. The same layout is used for both the ACR and MLR claims submissions. This layout is being provided to all carriers required to comply with this data submission request. Please keep in mind that the data files should include FEHB claims incurred during calendar year 2021, and paid through June 30, 2022, for the MLR submission and the claims data used in the development of the FEHB Program premium rates for the ACR submission.

- \* All claim file submissions produced must have a header record added
- \* A header record by default is a single record and is the first record before all claims record on the file
- \* Follow template sample on tab 'header record Format' EXACTLY how the header must appear.
- \* All elements within the header must occupy at their specific position(s) on the record in order for us to pickup the details on our side (follow the template noting the start/end position)
- \* When reporting the FILE\_RECORD\_COUNT be sure that the count represents the claims records only and excludes the header
- \* The FILE\_CONTROL\_SUM and FILE\_CONTROL\_FIELD work together. Indicate which amount used to create the summing.
- \* Two new fields have been added to the end of the Medical and Rx submissions. 'Submission Year' and 'Submission Type' will be used to delineate the claims for the MLR and ACR submission.

### **Formatting Requirements:**

- All Files must be in ASCII format with records of fixed length. Delimited records are unprocessable.
- No quotations around records within claims files.
- **Amount fields:** Must always contain numbers (no special characters like decimal points, slashes, or commas are allowed); must be right-justified with leading zeros, except for the 1st position, which is reserved for the sign.
- **Date fields:** Must always contain number (no special characters like decimal points, dollar signs, slashes, or commas are allowed); and must always contain values in this format: yyyyymmdd.  
The acceptable date paid window (range) is claims incurred during the calendar year, and paid through six months of the following year (June 30), with the exception of 'encounters', please do not split the encounters across years.

**NOTE:** All fields listed on the Excel spreadsheet are required. All field must be populated. If data for any field is unavailable, please include the field, but populate the field as follows:

- If the field is non-monetary or non-numeric, fill the field with spaces
- If the field is monetary or numeric, fill the field with zeros
- If the field is a date field, excluded DOBs, fill with zeros

If certain mandatory fields are not captured or are unavailable, please contact Nekitra Tuell at [OIGCRAGCLAIM@opm.gov](mailto:OIGCRAGCLAIM@opm.gov) prior to the submission. If any required fields are missing and the OIG has not been contacted, your claims submission will be considered incomplete.

### **REQUIRED DOCUMENTATION**

**Claims Data Submission** – Claims data is to be provided in an OIG-approved file format as follows:

- **Fixed Width Flat File (Text)** – All data must be sent as .txt files that is non delimited. No other format/method will be accepted.

**Note:** The OIG should receive a separate file for medical and pharmaceutical claims.

- All transmitted files have required naming conventions. We will **not** be able to accept any data files unless the appropriate naming conventions are applied. **(See OIG SFTP Transfer Step # 7 below for further explanation)**
- The file name should not exceed 31 characters.

**Data Dictionary** – Submit a data dictionary that includes definitions and any applicable code sets for all fields included in your data file. This dictionary should include, but not be limited to the following fields:

- Field # 12 - Patient Relationship Code **(Medical File)**
- Field # 31 - Place of Service Code **(Medical File)**
- Field # 33 - Type of Service Code **(Medical File)**
- Field(s) # 35, 37, 39, 41 - Diagnosis Code - Please provide a list of any non- ICD codes used for these fields **(Medical File)**
- Field # 57 - Performing Provider Specialty Code **(Medical File)**
- Field # 59 – Patient Relationship Code **(Pharmacy File)**

## **CLAIMS DATA SUBMISSION REQUIREMENTS**

All Community-Rated carriers that submit FEHB claims data to OPM's OIG must do so using a Secure File Transfer Protocol (SFTP) account.

**Submitting claims data using any other method (i.e., DVD, flash drive, secure mail, FTP), is no longer permitted.**

The OPM/OIG SFTP transfer consists of several steps involving, but not limited to, OPM firewall access, OIG server user ID and password generation, and data compression and encryption. To acquire a SFTP account through OPM/OIG, please follow the steps outlined below.

## **SFTP TECHNICAL CHANGES FROM PREVIOUS CARRIER LETTER**

- All files should now be transferred to the following directory: /CRAG
- All files transmitted via SFTP are required to be encrypted.

- SFTP server passwords are set to expire after 60 days. Please contact the OIG Helpdesk ([OIG-HELPDESK@opm.gov](mailto:OIG-HELPDESK@opm.gov)) to reset or create new passwords.
- Please ensure that all files maintain their extensions during PGP encryptions (See Step 7).
- WinZip/csv data files are no longer accepted.
- PKZIP Encryption is no longer accepted.

## **OIG SFTP Technical Questions:**

All SFTP technical questions or issues should be directed to the following individuals:

### **OIG SFTP ADMINISTRATORS**

- Rohit Kapoor, Chief, OPM OIG Information Systems Technology Group, 202-606-1280 or at [Rohit.Kapoor@opm.gov](mailto:Rohit.Kapoor@opm.gov)
- Jason Cooper, IT Specialist, OPM OIG Information Systems Technology Group, 202-606-9505 or at [Jason.Cooper@opm.gov](mailto:Jason.Cooper@opm.gov)
- OIG Helpdesk at [OIG-HELPDESK@opm.gov](mailto:OIG-HELPDESK@opm.gov)

## **OIG SFTP Transfer Steps:**

1. **Public IP Address of Internal Server** – To gain access through the OPM Firewall, the carrier must provide the public IP address of the server(s) sending the file to OPM. Once this information is obtained and ready to be given to OPM/OIG, proceed to Step 2.
2. **Initiate Account Set-up** – To request a SFTP account or update an existing FTP account, contact the OIG SFTP Administrators via phone or email (listed above). Provide them with the public IP address of the server(s) sending the file to OPM. This information will be entered into the OPM firewall for access.
3. **Obtain Username and Password** - Once firewall access has been obtained, the OIG SFTP Administrators will work with the carrier's point of contact to provide a username and password to the SFTP server. SFTP server passwords are set to expire after 60 days. Please

contact the OIG Helpdesk ([OIG-HELPDESK@opm.gov](mailto:OIG-HELPDESK@opm.gov)) to reset or create new passwords.

4. **File Specifications** – All transmitted files must be in Binary format based on the agreed-upon fixed length format.
5. **Select Encryption Software** - The OIG SFTP process requires that all transmitted data be **compressed and encrypted**. The carrier must use the same software as the OIG. File encryption software performs data compression and data encryption. Coordinate with the OIG SFTP Administrator to determine which software will be used. The OIG SFTP server can accept:
  - PGP (or GPG) Encryption (preferred method), OIG PGP public key will be provided.
  - Please ensure that all files maintain their extensions during PGP encryptions **(See Step 7)**.
6. **File Testing** - Coordinate with the OIG SFTP Administrators to transmit test files. Once testing has been completed, the carrier will be assigned a date and time for the initial data transfer and recurring transmissions. The OIG prefers that the carrier send an email to [OIG-HELPDESK@opm.gov](mailto:OIG-HELPDESK@opm.gov) and [Jason.Cooper@opm.gov](mailto:Jason.Cooper@opm.gov) each time a test file has been transmitted.
7. **File Naming Conventions** – We request the following naming conventions be placed on the transmitted files:

*Medical Claims*

- CRAG\_Medical\_MLRCLMS\_PlanCode\_Y2021.txt.pgp
- CRAG\_Medical\_ACRCLMS\_PlanCode\_Y2023.txt.pgp

*Pharmacy Claims*

- CRAG\_Pharmacy\_MLRCLMS\_PlanCode\_Y2021.txt.pgp
- CRAG\_Pharmacy\_ACRCLMS\_PlanCode\_Y2023.txt.pgp

*Attachment 1 (separate one for each data file – see below examples)*

- CRAG\_Attachment 1\_MLRMedical\_PlanCode\_Y2021.pdf.pgp
- CRAG\_Attachment 1\_ACRMedical\_PlanCode\_Y2023.pdf.pgp

(Attachment 1's can also be in a .txt, .xlsx or a .docx format)

**Example:** Crag\_Attachment 1\_MLRMedical\_AZ\_Y2021.docx.pgp

**Example:** Crag\_Attachment 1\_MLRPharmacy\_AZ\_Y2021.docx.pgp

**Example:** Crag\_Attachment 1\_ACRMedical\_AZ\_Y2023.docx.pgp

**Example:** Crag\_Attachment 1\_ACRPharmacy\_AZ\_Y2023.doc.pgp

*Data Dictionary*

- Crag\_DataDictionary\_PlanCode\_Y2021.docx.pgp

(Data Dictionaries can also be in a .txt, .xlsx or a .pdf format)

For all above naming conventions, PlanCode, 2021, and 2023 mean the following:

- a) **2021 & 2023** = the time frame the file covers, **not** when it was transmitted; and
- b) **Plan Code** = the two digit alphanumeric code assigned by the FEHB Program.

(Example: Crag\_Medical\_MLRCLMS\_AZ\_Y2021)

**We will not be able to accept any files unless the appropriate naming convention is applied.**

8. **Confirmation Email** – We request that an email be sent after each file/group of files has been transmitted. The purpose is to notify us that a specific file(s) has been transmitted and to provide us with the file name, the number of records in the file, and the amount paid by the plan (Field name - Insurance Amount Paid) to confirm that the complete file(s) was received.

We request that the following OIG staff members be copied on each transmission email:

- OIG-Helpdesk ([OIG-HELPDESK@opm.gov](mailto:OIG-HELPDESK@opm.gov))
- Nekitra Tuell ([OIGCRAGCLAIM@opm.gov](mailto:OIGCRAGCLAIM@opm.gov))
- OIG's Data Management Group ([OIGOM-DMG@opm.gov](mailto:OIGOM-DMG@opm.gov))

## Header Record Formatting

Each ACR/MLR medical or pharmacy claims data file produced will have one header record inserted onto it.

**!CAUTION!** FILE\_RECORD\_COUNT should reflect number of claims records ONLY excluding the header.

[illegible]

An example record of what an ACR Pharmacy and an MLR Medical entry would look like. Placeholder data is used and follows the formatting described below.

### Header Record Specifications:

| Field Name             | Length | Start | End | Description   | Values              |
|------------------------|--------|-------|-----|---|---------------------|
| <b>RECORD TYPE</b>     | 2      | 1     | 2   | Identifies record type  | #H                  |
| <b>CARRIER NAME</b>    | 30     | 4     | 33  | Carrier name  |                     |
| <b>PLAN CODE</b>       | 5      | 45    | 49  | Label – Fixed Literal   | PLAN:               |
|                        | 2      | 50    | 51  | Two character plan code   | XX                  |
| <b>SUBMISSION TYPE</b> | 12     | 55    | 66  | Label - fixed literal   | SUBMIT_TYPE:        |
|                        | 3      | 67    | 69  | Type of submission; MLR or ACR  | MLR/ACR             |
| <b>SUBMISSION YEAR</b> | 12     | 73    | 84  | Label - fixed literal   | SUBMIT_YEAR:        |
|                        | 4      | 85    | 88  | Year of file submission   | YYYY                |
| <b>FILE TYPE</b>       | 10     | 95    | 104 | Label - fixed literal   | FILE_TYPE:          |
|                        | 8      | 105   | 112 | Type of claim; ie.Medical or Pharmacy exactly as shown ("PHARMACY", not "Rx") | MEDICAL/PHARMACY    |
|                        | 19     | 116   | 134 | Label - fixed literal   | FILE_CREATION_DATE: |

| Field Name           | Length | Start | End | Description  | Values                                      |
|----------------------|--------|-------|-----|--|---|
| <b>CREATE_DATE</b>   | 10     | 135   | 144 | Date this extract file is generated/produced   | mm/dd/yyyy                                  |
| <b>RECORD COUNT</b>  | 18     | 147   | 164 | label - fixed literal  | FILE_RECORD_COUNT:                          |
|                      | 11     | 165   | 175 | Number of claims data records on file.   | 999,999,999                                 |
| <b>CONTROL SUM</b>   | 17     | 178   | 194 | Label - fixed literal  | FILE_CONTROL_SUM:                           |
|                      | 18     | 195   | 212 | Sum total of the control field of all records on this file.                              | \$99,999,999,999.99                         |
| <b>CONTROL FIELD</b> | 19     | 216   | 234 | Label - fixed literal  | FILE_CONTROL_FIELD:                         |
|                      | 20     | 235   | 254 | The control field used for the summing. (ie. Total_Ins_Amt_Paid or Total_Pd_All_Sources) | TOTAL_INS_AMT_PAID/<br>TOTAL_PD_ALL_SOURCES |

## Master Format – Medical

OPM/OIG Medical-Dental Claims Field Requirements: For all HMO Plans

Last Revised: March 15, 2022

| PII | #  | Field Name                            | Field Format | Field Length | Starting Position | Ending Position | Field Notes and Valid Data Field Values   | OIG SAS Variable Name | If a field is generated then put a G, if this field is a direct Extract put an E or blank if field cannot be provided | Response or Questions from [plan] |
|-----|----|---------------------------------------|--------------|--------------|-------------------|-----------------|---|-----------------------|---|-----------------------------------|
|     | 1  | Plan Code                             | PIC X(02).   | 2            | 1                 | 2               | The two digits alpha numeric plan code assign by the FEHB. (e.g. JP, CY, 63, etc.) Left justified.  | plan_code             |   |                                   |
|     | 2  | Plan Name                             | PIC X(40).   | 40           | 3                 | 42              | Plan Name – Brochure Name (e.g. Coventry Health Care of Kansas, Dean Health Plan, etc.) Left justified.                                     | plan_name             |   |                                   |
|     | 3  | Group Number                          | PIC X(15).   | 15           | 43                | 57              | Unique identifier for the group. Left justified.  | grp_num               |   |                                   |
|     | 4  | Group Name                            | PIC X(40).   | 40           | 58                | 97              | Name of the group. Left justified.  | grp_name              |   |                                   |
| Y   | 5  | Subscriber ID Number                  | PICX(20).    | 20           | 98                | 117             | Unique identifier of the Subscriber. Left justified.  | sub_id                |   |                                   |
| Y   | 6  | SSN-Patient                           | PICX(09).    | 9            | 118               | 126             | SSN of Patient, left justified with appropriate leading zeros, no hyphens.  | pat_ssn               |   |                                   |
| Y   | 7  | Subscriber First Name                 | PICX(25).    | 25           | 127               | 151             | First name of the subscriber. Left justified.   | sub_fname             |   |                                   |
| Y   | 8  | Subscriber Middle Name                | PICX(25).    | 25           | 152               | 176             | Middle name of the subscriber. Left justified.  | sub_mname             |   |                                   |
| Y   | 9  | Subscriber Last Name                  | PICX(25).    | 25           | 177               | 201             | Last name of the subscriber. Left justified.  | sub_lname             |   |                                   |
| Y   | 10 | Subscriber Name Suffix                | PICX(05).    | 5            | 202               | 206             | Name suffix that follows subscriber's last name. (e.g. Jr., Sr., III, IV, etc.) Left justified.   | sub_sfxname           |   |                                   |
| Y   | 11 | Unique Patient Identifier Code/Number | PIC X(02).   | 2            | 207               | 208             | Unique alphabetic code (A-Z) or sequential number to differentiate each person covered on this contract. Left justified.                    | patient               |   |                                   |
|     | 12 | Patient - Relationship Code           | PIC X(02).   | 2            | 209               | 210             | Code to identify the relationship of the patient to the subscriber/contract holder. Please provide code set for this field. Left justified. | enr_relation_code     |   |                                   |
| Y   | 13 | Patient ID Number                     | PICX(20).    | 20           | 211               | 230             | Unique identifier of the Patient. Left justified.   | pat_id                |   |                                   |
| Y   | 14 | Patient - Date of Birth               | PIC 9(08).   | 8            | 231               | 238             | <b>Date Format:</b> YYYYMMDD. Left justified.   | dob                   |   |                                   |
| Y   | 15 | Patient - First Name                  | PIC X(25).   | 25           | 239               | 263             | First name of the patient. Left justified.  | pat_fname_key         |   |                                   |

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| PII | #  | Field Name                                     | Field Format | Field Length | Starting Position | Ending Position | Field Notes and Valid Data Field Values  | OIG SAS Variable Name | If a field is generated then put a G, if this field is a direct Extract put an E or blank if field cannot be provided | Response or Questions from [plan] |
|-----|----|--|--------------|--------------|-------------------|-----------------|--|-----------------------|---|-----------------------------------|
| Y   | 16 | Patient - Middle Name                          | PIC X(25).   | 25           | 264               | 288             | Middle name of the patient. Left justified.  | pat_mname             |   |                                   |
| Y   | 17 | Patient - Last Name                            | PIC X(25).   | 25           | 289               | 313             | Last name of the patient. Left justified.  | pat_lname             |   |                                   |
| Y   | 18 | Patient -Name Suffix                           | PIC X(05)    | 5            | 314               | 318             | Name suffix that follows patient's last name. (e.g. Jr., Sr., III, IV, etc.). Left justified.  | pat_sfxname           |   |                                   |
|     | 19 | Patient - Gender Code                          | PIC X.       | 1            | 319               | 319             | <b>M</b> = Male; <b>F</b> = Female. Left justified.  | gender                |   |                                   |
|     | 20 | FEHB Enrollment Code                           | PIC X(03).   | 3            | 320               | 322             | Use OPM assigned 3 position enrollment code. (e.g. 321, 322). Left justified.  | new_enr_code          |   |                                   |
|     | 21 | Claim Number                                   | PIC X(20).   | 20           | 323               | 342             | The unique number assigned to this claim by the plan. Left justified.  | claim                 |   |                                   |
|     | 22 | Charge/Line Number                             | PIC 9(03).   | 3            | 343               | 345             | Specific line number for this charge line in this claim. Right justified.  | clmlnnum              |   |                                   |
|     | 23 | Claim - Number of Charges                      | PIC 9(03).   | 3            | 346               | 348             | Total number of line items/charges for this claim. Right Justified.  | clmlines              |   |                                   |
|     | 24 | Type of Claim Indicator (I/P,O/P,Professional) | PIC X.       | 1            | 349               | 349             | <b>I</b> = Inpatient Facility; <b>O</b> = Outpatient Facility; <b>P</b> =Physicians. Indicates the type of claim being reported. Left justified.     | typclaim              |   |                                   |
|     | 25 | Claim Disposition/Status Code                  | PIC X.       | 1            | 350               | 350             | Please use the codes <b>(1-4)</b> ► See <b>Attachment 4</b> for Code Value Definitions. Left justified.  | disp                  |   |                                   |
|     | 26 | First Date of Service/Service Begin Date       | PIC 9(08).   | 8            | 351               | 358             | <b>Date Format:</b> YYYYMMDD. Left justified.  | incurred              |   |                                   |
|     | 27 | Last Date of Service/Service End Date          | PIC 9(08).   | 8            | 359               | 366             | <b>Date Format:</b> YYYYMMDD. Left justified.  | discharg              |   |                                   |
|     | 28 | Number of Services/Days                        | PIC 9(06).   | 6            | 367               | 372             | Identifies the unit of measurement for the Number of Services field. Right justified. If this field is populated then field #29 should be populated. | numbserv              |   |                                   |
|     | 29 | Service Unit Code                              | PIC X(02).   | 2            | 373               | 374             | <b>(DA, DH, MA, MJ, MO, UN, VS, WK, YR)</b> else <b>Blanks</b> ► See <b>Attachment 4</b> for Code Value Definitions. Left justified.                 | servunit              |   |                                   |

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| PII | #  | Field Name  | Field Format | Field Length | Starting Position | Ending Position | Field Notes and Valid Data Field Values   | OIG SAS Variable Name | If a field is generated then put a G, if this field is a direct Extract put an E or blank if field cannot be provided | Response or Questions from [plan] |
|-----|----|---|--------------|--------------|-------------------|-----------------|---|-----------------------|---|-----------------------------------|
|     | 30 | Facility Type of Bill                               | PIC X(04).   | 4            | 375               | 378             | Numeric values <b>(0110-0899)</b> for facility claims only, otherwise <b>Blanks</b> . ► See Tab ' <b>Facility Type of Bill Code</b> ' for Code Value Definitions, <b>right justify</b> old 3 pos code and insert zero in left-most position. This four-digit alphanumeric code gives three specific pieces of information after a leading zero. The second digit identifies the type of facility. The third classifies the type of care. The fourth indicates the sequence of this bill in this particular episode of care. | facil_billtype        |   |                                   |
|     | 31 | Place of Service                                    | PIC X(03).   | 3            | 379               | 381             | Indicates the location where the service was rendered such as Inpatient Hospital, Outpatient Hospital, Office, Ambulatory Surgical Center, etc. Please provide code set for this field. Left justified.   | gpos                  |   |                                   |
|     | 32 | Place of Service_CMS                                | PIC X(02).   | 2            | 382               | 383             | Place of Service Codes are two-digit codes placed on health care professional claims to indicate the setting in which a service was provided. The Centers for Medicare & Medicaid Services (CMS) maintain POS codes used throughout the health care industry. See Tab ' <b>CMS 1500-Place of Service</b> ' for Code Value Definitions. Left Justified.  | cms_gpos              |   |                                   |
|     | 33 | Type of Service Code                                | PIC X(05).   | 5            | 384               | 388             | Indicates the type of service such as Surgery, Anesthesia, Diagnostic Radiology, etc. Please provide code set for this field. Left justified.   | gtos                  |   |                                   |
|     | 34 | Type of Service_CMS                                 | PIC X(02).   | 2            | 389               | 390             | This is code can be found on the CMS 1500 Claim Form. ► See Tab ' <b>CMS 1500-Type of Service</b> ' for Code Value Definitions. Left justified.   | cms_gtos_ind          |   |                                   |
|     | 35 | Diagnosis Code Type (1) [=Principal Diag for Facil] | PIC X.       | 1            | 391               | 391             | <b>9</b> = ICD-9 codes; <b>0</b> = ICD-10 codes; <b>S</b> = Special Codes by this plan; <b>Blank</b> = no diag code reported (e.g. dental claims, etc.). Left justified.  | diag_type1            |   |                                   |

FEHB Program Carrier Letter [year]-[number]

| PII | #  | Field Name   | Field Format | Field Length | Starting Position | Ending Position | Field Notes and Valid Data Field Values  | OIG SAS Variable Name | If a field is generated then put a G, if this field is a direct Extract put an E or blank if field cannot be provided | Response or Questions from [plan] |
|-----|----|--|--------------|--------------|-------------------|-----------------|--|-----------------------|---|-----------------------------------|
|     | 36 | Diagnosis Code (1)                                 | PIC X(08)    | 8            | 392               | 399             | Primary Diagnosis Code for the charges on this line. Left justified, no decimal.<br>For Facility claims, provide the <b>Principal Diagnosis Code</b> followed by the <b>Admitting Diagnosis Code</b> and first 2 Other Diagnosis Codes. For Professional claims, provide the first 4 Diagnosis Codes for the charge line. Left justified, no decimal. 1st position = (0-9, V or E) and field length 3 to 5 positions for ICD-9 codes.<br><br><i>The 8th position should always be the Present on Admission (POA) Indicator. Values = Y, N, U, W, 1 ► 'See Tab 'POA Code Set' for Code Value Definitions.</i> | diagcode              |   |                                   |
|     | 37 | Diagnosis Code Type (2)[=Admitting Diag for Facil] | PIC X.       | 1            | 400               | 400             | <b>9</b> = ICD-9 codes; <b>0</b> = ICD-10 codes; <b>S</b> = Special Codes by this plan; <b>Blank</b> = no diag code reported (e.g. dental claims, etc.). Left justified.   | diag_type2            |   |                                   |
|     | 38 | Diagnosis Code (2)                                 | PIC X(08)    | 8            | 401               | 408             | Please provide a list of any non ICD codes used for these fields. Left Justified.  | diagcd2               |   |                                   |
|     | 39 | Diagnosis Code Type (3)                            | PIC X.       | 1            | 409               | 409             | <b>9</b> = ICD-9 codes; <b>0</b> = ICD-10 codes; <b>S</b> = Special Codes by this plan; <b>Blank</b> = no diag code reported (e.g. dental claims, etc.). Left justified.   | diag_type3            |   |                                   |
|     | 40 | Diagnosis Code (3)                                 | PIC X(08)    | 8            | 410               | 417             | Please provide a list of any non ICD codes used for these fields. Left Justified.  | diagcd3               |   |                                   |
|     | 41 | Diagnosis Code Type (4)                            | PIC X.       | 1            | 418               | 418             | <b>9</b> = ICD-9 codes; <b>0</b> = ICD-10 codes; <b>S</b> = Special Codes by this plan; <b>Blank</b> = no diag code reported (e.g. dental claims, etc.). Left justified.   | diag_type4            |   |                                   |
|     | 42 | Diagnosis Code (4)                                 | PIC X(08)    | 8            | 419               | 426             | Please provide a list of any non ICD codes used for these fields. Left Justified.  | diagcd4               |   |                                   |

FEHB Program Carrier Letter [year]-[number]

| PII | #  | Field Name                    | Field Format | Field Length | Starting Position | Ending Position | Field Notes and Valid Data Field Values   | OIG SAS Variable Name | If a field is generated then put a G, if this field is a direct Extract put an E or blank if field cannot be provided | Response or Questions from [plan] |
|-----|----|-------------------------------|--------------|--------------|-------------------|-----------------|---|-----------------------|---|-----------------------------------|
|     | 43 | Procedure Code Type (Primary) | PIC X.       | 1            | 427               | 427             | Indicates the type of code set that appears in the Procedure Code field. The values are <b>(C,D,H,I,S,Blank)</b> . <b>C</b> =CPT-4 Codes; <b>D</b> = American Dental Assoc Codes; <b>H</b> = HCPCS Codes; <b>I</b> = ICD-9 Procedure Codes; <b>J</b> = ICD-10 Procedure Codes; <b>S</b> = Special Codes by this plan; or <b>Blanks</b> = Unknown. Left Justified. | proc_type             |   |                                   |
|     | 44 | Procedure Code (Primary)      | PIC X(07)    | 7            | 428               | 434             | Primary Procedure. <b>HCPCS</b> or <b>CPT-4</b> Medical Procedure Code or the <b>ADA Dental</b> Procedure Code. <b>Blanks, ICD-9 or 1CD-10</b> for Facility claims. Left justified. Please provide a list of any other codes used for this field.   | proccode              |   |                                   |
|     | 45 | Procedure Code (1) Modifier   | PIC X(02).   | 2            | 435               | 436             | CPT-4 Medical Procedure Code Modifier ( <b>Blanks, 21-99, A1-VP</b> ) for the Primary Procedure. This field can be populated for facility and professional claims. Left justified.  | procmod1              |   |                                   |
|     | 46 | Procedure Code (2) Modifier   | PIC X(02).   | 2            | 437               | 438             | Second Procedure Code Modifier for the Primary Procedure. Left justified.   | procmod2              |   |                                   |
|     | 47 | Procedure Code (3) Modifier   | PIC X(02).   | 2            | 439               | 440             | Third Procedure Code Modifier for the Primary Procedure. Left justified.  | procmod3              |   |                                   |
|     | 48 | Procedure Code (4) Modifier   | PIC X(02).   | 2            | 441               | 442             | Fourth Procedure Code Modifier for the Primary Procedure. Left justified.   | procmod4              |   |                                   |
|     | 49 | Patient Discharge Status Code | PIC X(02).   | 2            | 443               | 444             | HIPAA numeric values ( <b>00-72</b> ) for facility claims only, otherwise <b>Blanks</b> . ► See <b>Attachment 4</b> for Code Value Definitions - Row 27 Left Justified.   | new_patstatus_code    |   |                                   |
|     | 50 | Revenue Codes                 | PIC X(04).   | 4            | 445               | 448             | Numeric values ( <b>0001,0022-0024,0100-0101,0110-1005,2100-2109,3101-3199</b> ) for facility claims only, otherwise Blanks. Left Justified.  | revenue_code          |   |                                   |

FEHB Program Carrier Letter [year]-[number]

| PII | #  | Field Name                           | Field Format | Field Length | Starting Position | Ending Position | Field Notes and Valid Data Field Values  | OIG SAS Variable Name | If a field is generated then put a G, if this field is a direct Extract put an E or blank if field cannot be provided | Response or Questions from [plan] |
|-----|----|--------------------------------------|--------------|--------------|-------------------|-----------------|--|-----------------------|---|-----------------------------------|
|     | 51 | Condition Code                       | PIC X(02).   | 2            | 449               | 450             | Condition Codes are designed to allow the collection of information related to the patient, particular services, service venue and billing parameters which impact the processing of an Institutional claim. ► See Tab ' <b>Condition Code Sets</b> ' Value Definitions. Left Justified.   | cms_cond_code         |   |                                   |
| Y   | 52 | Performing Provider - ID             | PIC X(13).   | 13           | 451               | 463             | Left justified. Provide any codes used in this field to identify special providers, e.g. an overseas claim outside the US & territories, etc.  | provid                |   |                                   |
|     | 53 | Performing Provider - ID Type        | PIC X(02).   | 2            | 464               | 465             | <b>Values:</b><br>Blank=Not Specified<br>Ø1=Medicare<br>Ø2=Medicaid<br>Ø3=UPIN<br>Ø4=State License<br>Ø5=Champus<br>Ø6=Health Industry Number (HIN)<br>Ø7=Federal Tax ID<br>Ø8=Drug Enforcement Administration (DEA)<br>Ø9=State Issued<br>1Ø=Plan Specific<br>11= Social Security Number<br>12=Federal Tax Payers Identification Number (FTIN)<br>99=Other<br>Left justified. | perf_provid_idtype    |   |                                   |
| Y   | 54 | Performing Provider - NPI ID         | PIC X(10).   | 10           | 466               | 475             | National Provider Identifier (NPI) reported by the Performing Provider. Left justified.  | perf_provid_npi       |   |                                   |
| Y   | 55 | Performing Provider - Name           | PIC X(40).   | 40           | 476               | 515             | Free form or First Name-Middle Name-Last Name. Left justified.   | provname              |   |                                   |
| Y   | 56 | Performing Provider - Zip Code       | PIC X(09).   | 9            | 516               | 524             | Zip Code + 4, left justified. Zip code of where the service or care was rendered   | perf_provid_zip       |   |                                   |
|     | 57 | Performing Provider - Specialty Code | PIC X(10).   | 10           | 525               | 534             | Please provide code set for this field. Left justified.  | gprovspec             |   |                                   |

FEHB Program Carrier Letter [year]-[number]

| PII | #  | Field Name                              | Field Format          | Field Length | Starting Position | Ending Position | Field Notes and Valid Data Field Values   | OIG SAS Variable Name | If a field is generated then put a G, if this field is a direct Extract put an E or blank if field cannot be provided | Response or Questions from [plan] |
|-----|----|---|-----------------------|--------------|-------------------|-----------------|---|-----------------------|---|-----------------------------------|
|     | 58 | Performing Provider - Network Status    | PIC X.                | 1            | 535               | 535             | Code to indicate whether the performing provider is in the network = <b>(Y)</b> , out of the network = <b>(N)</b> . Left justified.   | perf_provid_net       |   |                                   |
|     | 59 | Debarred Provider - Indicator           | PIC X.                | 1            | 536               | 536             | Indicate whether provider is debarred ( <b>Y</b> = Yes; <b>N</b> or <b>Blank</b> =Unknown/unavailable). Left justified.   | debar_provid          |   |                                   |
|     | 60 | Debarred Provider - Payment Reason Code | PIC X.                | 1            | 537               | 537             | <b>(C,D,G,M,U,X,Blank)</b> ► See Attachment 4 for Code Value Definitions. Left justified.   | debar_reason          |   |                                   |
|     | 61 | Date Paid                               | PIC 9(08).            | 8            | 538               | 545             | <b>Date Format:</b> YYYYMMDD. Left justified.   | datepaid              |   |                                   |
|     | 62 | Payee                                   | PIC X.                | 1            | 546               | 546             | Code to indicate the recipient of the insurance payment. <b>P</b> = Provider; <b>S</b> = Subscriber; <b>T</b> = 3rd party. Left justified.  | payee                 |   |                                   |
|     | 63 | Billed Amount                           | PIC X, PIC S9(07)V99. | 10           | 547               | 556             | Report the billed amount for this line for this claim. Right justified. First position is the sign followed by numerical digits with an implied decimal for the last 2 digits to indicate the cents portion of the amount. The sign should be a minus (-) if the value is negative or a space if the value is positive. The remaining positions should be numerically filled. If there is no value fill the positons with zeros.                          | billamt               |   |                                   |
|     | 64 | Allowed/Covered Amount                  | PIC X, PIC S9(07)V99. | 10           | 557               | 566             | The amount of the billed charges that are covered by the carrier for this line. Right justified. First position is the sign followed by numerical digits with an implied decimal for the last 2 digits to indicate the cents portion of the amount. The sign should be a minus (-) if the value is negative or a space if the value is positive. The remaining positions should be numerically filled. If there is no value fill the positons with zeros. | allowed               |   |                                   |
|     | 65 | Medicare Payment Disposition Code       | PIC X.                | 1            | 567               | 567             | <b>A-H, J, K, N, P, U, Blank</b> ► See Attachment 4 for Code Value Definitions. Left justified.   | new_medpay_code       |   |                                   |
|     | 66 | Other Carrier - Paid Indicator (1)      | PIC X(02).            | 2            | 568               | 569             | <b>16, BL, C1, MA, MB, MU, NF, SP, SU, WC</b> otherwise <b>Blanks</b> if this plan paid as Primary. ► See Attachment 4 for Code Value Definitions - Left justified.   | other_pay_ind1        |   |                                   |

FEHB Program Carrier Letter [year]-[number]

| PII | #  | Field Name                              | Field Format          | Field Length | Starting Position | Ending Position | Field Notes and Valid Data Field Values   | OIG SAS Variable Name | If a field is generated then put a G, if this field is a direct Extract put an E or blank if field cannot be provided | Response or Questions from [plan] |
|-----|----|---|-----------------------|--------------|-------------------|-----------------|---|-----------------------|---|-----------------------------------|
|     | 67 | Other Carrier - Amount Paid (1)         | PIC X, PIC S9(07)V99. | 10           | 570               | 579             | Report the amount paid by the primary other insurance carrier when applicable. Right justified.   | amtpdoth1             |   |                                   |
|     | 68 | Other Carrier - Paid Indicator (2)      | PIC X(02).            | 2            | 580               | 581             | <b>16, BL, C1, MA, MB, MU, NF, SP, SU, WC</b> otherwise <b>Blanks</b> if this plan paid as Primary. ► See <b>Attachment 4</b> for Code Value Definitions - Left justified.  | other_pay_ind2        |   |                                   |
|     | 69 | Other Carrier - Amount Paid (2)         | PIC X, PIC S9(07)V99. | 10           | 582               | 591             | Report the amount paid by a second other insurance carrier when applicable who paid prior to this plan. Right justified.  | amtpdoth2             |   |                                   |
|     | 70 | Other Insurance/Medicare Allowed Amount | PIC X, PIC S9(07)V99. | 10           | 592               | 601             | Report the Other Carrier allowed amount or the Medicare priced amount for this line item. Right justified. First position is the sign followed by numerical digits with an implied decimal for the last 2 digits to indicate the cents portion of the amount. The sign should be a minus (-) if the value is negative or a space if the value is positive. The remaining positions should be numerically filled. If there is no value fill the positons with zeros. | medallowamt           |   |                                   |
|     | 71 | Pricing Method (1)                      | PIC X.                | 1            | 602               | 602             | <b>Values: (4, 5, 6, B, D, E, F, G, I, K, L, M, N, U, V)</b> ► See <b>Attachment 4</b> for Code Value Definitions. Left justified.  | price_method1         |   |                                   |
|     | 72 | Pricing Method (2)                      | PIC X.                | 1            | 603               | 603             | <b>Values: (4, 5, 6, B, D, E, F, G, I, K, L, M, N, U, V)</b> ► See <b>Attachment 4</b> for Code Value Definitions. Left justified.  | price_method2         |   |                                   |
|     | 73 | Patient Liability Amount                | PIC X, PIC S9(07)V99. | 10           | 604               | 613             | Report the patient's liability amount for this line for this claim. Right justified. First position is the sign followed by numerical digits with an implied decimal for the last 2 digits to indicate the cents portion of the amount. The sign should be a minus (-) if the value is negative or a space if the value is positive. The remaining positions should be numerically filled. If there is no value fill the positons with zeros.                       | pat_amt               |   |                                   |

FEHB Program Carrier Letter [year]-[number]

| PII | #  | Field Name                  | Field Format          | Field Length | Starting Position | Ending Position | Field Notes and Valid Data Field Values   | OIG SAS Variable Name | If a field is generated then put a G, if this field is a direct Extract put an E or blank if field cannot be provided | Response or Questions from [plan] |
|-----|----|-----------------------------|-----------------------|--------------|-------------------|-----------------|---|-----------------------|---|-----------------------------------|
|     | 74 | Insurance Amount Paid       | PIC X, PIC S9(07)V99. | 10           | 614               | 623             | Report the amount paid for this line for this claim. Right justified. First position is the sign followed by numerical digits with an implied decimal for the last 2 digits to indicate the cents portion of the amount. The sign should be a minus (-) if the value is negative or a space if the value is positive. The remaining positions should be numerically filled. If there is no value fill the positons with zeros.  | amt_paid              |   |                                   |
|     | 75 | Claim- Total Billed Amount  | PIC X, PIC S9(08)V99. | 11           | 624               | 634             | Report the total billed amount for all line items for this claim. Right justified. First position is the sign followed by numerical digits with an implied decimal for the last 2 digits to indicate the cents portion of the amount. The sign should be a minus (-) if the value is negative or a space if the value is positive. The remaining positions should be numerically filled. If there is no value fill the positons with zeros.   | clmbillamt            |   |                                   |
|     | 76 | Claim-Total Covered Charges | PIC X, PIC S9(08)V99. | 11           | 635               | 645             | Amount of the submitted charges for all lines for this claim that are covered by the plan's contract. This amount should exclude charges billed for non-covered services. Right justified. First position is the sign followed by numerical digits with an implied decimal for the last 2 digits to indicate the cents portion of the amount. The sign should be a minus (-) if the value is negative or a space if the value is positive. The remaining positions should be numerically filled. If there is no value fill the positons with zeros. | clmcover              |   |                                   |

FEHB Program Carrier Letter [year]-[number]

| PII | #  | Field Name              | Field Format          | Field Length | Starting Position | Ending Position | Field Notes and Valid Data Field Values  | OIG SAS Variable Name | If a field is generated then put a G, if this field is a direct Extract put an E or blank if field cannot be provided | Response or Questions from [plan] |
|-----|----|-------------------------|-----------------------|--------------|-------------------|-----------------|--|-----------------------|---|-----------------------------------|
|     | 77 | Claim-Total Amount Paid | PIC X, PIC S9(08)V99. | 11           | 646               | 656             | Report the total amount paid for all line items for this claim. Right justified. First position is the sign followed by numerical digits with an implied decimal for the last 2 digits to indicate the cents portion of the amount. The sign should be a minus (-) if the value is negative or a space if the value is positive. The remaining positions should be numerically filled. If there is no value fill the positons with zeros.                | clmamtpd              |   |                                   |
|     | 78 | Coinsurance Amount      | PIC X, PIC S9(07)V99. | 10           | 657               | 666             | The amount coinsurance/copayment due from patient for this line of this claim. Right justified. First position is the sign followed by numerical digits with an implied decimal for the last 2 digits to indicate the cents portion of the amount. The sign should be a minus (-) if the value is negative or a space if the value is positive. The remaining positions should be numerically filled. If there is no value fill the positons with zeros. | coinamt               |   |                                   |
|     | 79 | Copayment Amount        | PIC X, PIC S9(07)V99. | 10           | 667               | 676             | The copayment amount due from the patient for this line of this claim. Right justified. First position is the sign followed by numerical digits with an implied decimal for the last 2 digits to indicate the cents portion of the amount. The sign should be a minus (-) if the value is negative or a space if the value is positive. The remaining positions should be numerically filled. If there is no value fill the positons with zeros.         | copayamt              |   |                                   |
|     | 80 | Deductible Amount       | PIC X, PIC S9(07)V99. | 10           | 677               | 686             | The deductible amount due from the patient for this line of this claim. Right justified. First position is the sign followed by numerical digits with an implied decimal for the last 2 digits to indicate the cents portion of the amount. The sign should be a minus (-) if the value is negative or a space if the value is positive. The remaining positions should be   | dedamt                |   |                                   |

FEHB Program Carrier Letter [year]-[number]

| PII | #  | Field Name                       | Field Format          | Field Length | Starting Position | Ending Position | Field Notes and Valid Data Field Values  | OIG SAS Variable Name | If a field is generated then put a G, if this field is a direct Extract put an E or blank if field cannot be provided | Response or Questions from [plan] |
|-----|----|----------------------------------|-----------------------|--------------|-------------------|-----------------|--|-----------------------|---|-----------------------------------|
|     |    |                                  |                       |              |                   |                 | numerically filled. If there is no value fill the positions with zeros.  |                       |   |                                   |
|     | 81 | Total Amount Paid by all Sources | PIC X, PIC S9(07)V99. | 10           | 687               | 696             | This field should be the sum of the plan, other insurance and member amount paid fields for this line for this claim. Right justified. First position is the sign followed by numerical digits with an implied decimal for the last 2 digits to indicate the cents portion of the amount. The sign should be a minus (-) if the value is negative or a space if the value is positive. The remaining positions should be numerically filled. If there is no value fill the positions with zeros. | amtpaid_all_sources   |   |                                   |
|     | 82 | Capitation Indicator             | PIC X.                | 1            | 697               | 697             | Capitated Line-Item Indicator:<br>Values Expected:<br><b>Y</b> -Capitated Line Item<br><b>N</b> -Non Capitated Line Item<br><b>P</b> -Partial<br>Blank<br>Left Justified.  | capitation_ind        |   |                                   |
|     | 83 | Submission Type                  | PIC X(03).            | 3            | 698               | 700             | The 3 char alpha code identifying the submission type (i.e. - ACR or MLR). <b>Values:</b> ACR or MLR. Left justified.  | submit_type           |   |                                   |
|     | 84 | Submission Year                  | PIC X(04).            | 4            | 701               | 704             | MLR: the year for which the MLR Calculation applies<br>ACR: Rating Year (represent the contract period or contract year. <b>Not</b> the experience period).<br><b>Date Format:</b> YYYY. Left justified.   | submit_year           |   |                                   |
|     | 85 | End of Record Code               | PIC X.                | 1            | 705               | 705             | Bar Character ( )  | endofrecord           |   |                                   |

## Master Format - Pharmacy

OPM/OIG Pharmacy Claims Field Requirements: for all HMO Plans

Last Revised: March 15, 2022

| PII | #  | Field Name                            | Field Format | Field Length | Starting Position | Ending Position | Field Notes and Valid Data Field Values  | OIG SAS Variable Name | If a field is generated then put a G, if this field is a direct Extract put an E or blank if field cannot be provided | Response or Questions from [plan] |
|-----|----|---------------------------------------|--------------|--------------|-------------------|-----------------|--|-----------------------|---|-----------------------------------|
|     | 1  | Plan Code                             | PIC X(02).   | 2            | 1                 | 2               | The two digits alpha numeric plan code assign by the FEHB. (e.g. JP, CY, 63, etc.) .Left justified.                      | plan_code             |   |                                   |
|     | 2  | Plan Name                             | PIC X(40).   | 40           | 3                 | 42              | Plan Name – Brochure Name (e.g. Coventry Health Care of Kansas, Dean Health Plan, etc.) . Left justified.                | plan_name             |   |                                   |
|     | 3  | Group Number                          | PIC X(15).   | 15           | 43                | 57              | Unique identifier for the group. Left justified.   | grp_num               |   |                                   |
|     | 4  | Group Name                            | PIC X(40).   | 40           | 58                | 97              | Name of the group. Left justified.   | grp_name              |   |                                   |
| Y   | 5  | Subscriber ID Number                  | PICX(20).    | 20           | 98                | 117             | Unique identifier of the Subscriber. Please coordinate the medical and pharmacy files subscriber IDs. Left justified.    | sub_id                |   |                                   |
| Y   | 6  | SSN-Patient                           | PICX(09).    | 9            | 118               | 126             | SSN of Patient, left justified with appropriate leading zeros, no hyphens.   | pat_ssn               |   |                                   |
| Y   | 7  | Subscriber First Name                 | PICX(25).    | 25           | 127               | 151             | First name of the subscriber. Left justified.  | sub_fname             |   |                                   |
| Y   | 8  | Subscriber Middle Name                | PICX(25).    | 25           | 152               | 176             | Middle name of the subscriber. Left justified.   | sub_mname             |   |                                   |
| Y   | 9  | Subscriber Last Name                  | PICX(25).    | 25           | 177               | 201             | Last name of the subscriber. Left justified.   | sub_lname             |   |                                   |
| Y   | 10 | Subscriber Name Suffix                | PICX(05).    | 5            | 202               | 206             | Name suffix that follows subscriber's last name. (e.g. Jr., Sr., III, IV, etc.) Left justified.                          | sub_sfxname           |   |                                   |
| Y   | 11 | Unique Patient Identifier Code/Number | PIC X(02).   | 2            | 207               | 208             | Unique alphabetic code (A-Z) or sequential number to differentiate each person covered on this contract. Left justified. | patient               |   |                                   |
| Y   | 12 | Patient - First Name                  | PIC X(25).   | 25           | 209               | 233             | First name of the patient. Left justified.   | pat_fname_key         |   |                                   |
| Y   | 13 | Patient - Middle Name                 | PIC X(25).   | 25           | 234               | 258             | Middle name of the patient. Left justified.  | pat_mname             |   |                                   |
| Y   | 14 | Patient - Last Name                   | PIC X(25).   | 25           | 259               | 283             | Last name of the patient. Left justified.  | pat_lname             |   |                                   |

FEHB Program Carrier Letter [year]-[number]

| PII | #  | Field Name                | Field Format | Field Length | Starting Position | Ending Position | Field Notes and Valid Data Field Values   | OIG SAS Variable Name | If a field is generated then put a G, if this field is a direct Extract put an E or blank if field cannot be provided | Response or Questions from [plan] |
|-----|----|---------------------------|--------------|--------------|-------------------|-----------------|---|-----------------------|---|-----------------------------------|
| Y   | 15 | Patient -Name Suffix      | PIC X(05)    | 5            | 284               | 288             | Name suffix that follows patient's last name. (e.g. Jr., Sr., III, IV, etc.). Left justified.                                   | pat_sfxname           |   |                                   |
| Y   | 16 | Patient ID Number         | PICX(20).    | 20           | 289               | 308             | Unique identifier of the patient. Please coordinate the medical and pharmacy files patient IDs (if applicable). Left justified. | pat_id                |   |                                   |
| Y   | 17 | Patient - Date of Birth   | PIC 9(08).   | 8            | 309               | 316             | <b>Date Format:</b> YYYYMMDD. Left justified.   | pat_dob               |   |                                   |
|     | 18 | Patient- Gender           | PIC X.       | 1            | 317               | 317             | <b>F</b> =Female; <b>M</b> =Male. Left justified.   | pat_gender            |   |                                   |
|     | 19 | Claim Number              | PIC X(20).   | 20           | 318               | 337             | The unique number assigned to each prescription by the plan. Left justified.  | claim                 |   |                                   |
|     | 20 | Mail Order/Retail Code    | PIC X.       | 1            | 338               | 338             | Values: <b>M</b> =Mail Order; <b>R</b> =Retail Pharmacy in Network; <b>S</b> = Specialty; <b>O</b> =Other. Left justified.      | mail_ret_code         |   |                                   |
|     | 21 | Prescription Number       | PIC X(20).   | 20           | 339               | 358             | Prescription number assigned by the pharmacy. Left justified.   | prescrip_num          |   |                                   |
|     | 22 | Date Filled               | PIC 9(08).   | 8            | 359               | 366             | Date the drug was dispensed by the pharmacy. <b>Date Format:</b> YYYYMMDD. Left justified.                                      | fill_date             |   |                                   |
|     | 23 | Date Prescription Written | PIC 9(08).   | 8            | 367               | 374             | Date the prescription was written as submitted by pharmacy. <b>Date Format:</b> YYYYMMDD. Left justified.                       | prescrip_date         |   |                                   |
|     | 24 | Date Processed            | PIC 9(08).   | 8            | 375               | 382             | Date the drug was submitted for claim by the pharmacy. Date Format: YYYYMMDD. Left justified.                                   | dateproc              |   |                                   |
|     | 25 | NDC Number                | PIC X(15).   | 15           | 383               | 397             | National Drug Code (NDC) for the dispensed drug. Left justified.  | ndc_num               |   |                                   |
|     | 26 | Drug Name                 | PIC X(30).   | 30           | 398               | 427             | Name of the drug dispensed. Left justified.   | drug_name             |   |                                   |
|     | 27 | Drug Strength             | PIC X(10).   | 10           | 428               | 437             | Drug strength (i.e., 500MG, 0.5%, etc.). Left justified.  | drug_strength         |   |                                   |

FEHB Program Carrier Letter [year]-[number]

| PII | #  | Field Name              | Field Format | Field Length | Starting Position | Ending Position | Field Notes and Valid Data Field Values   | OIG SAS Variable Name | If a field is generated then put a G, if this field is a direct Extract put an E or blank if field cannot be provided | Response or Questions from [plan] |
|-----|----|-------------------------|--------------|--------------|-------------------|-----------------|---|-----------------------|---|-----------------------------------|
|     | 28 | Unit of Measure         | PIC X(02).   | 2            | 438               | 439             | Indicates the dosage form of the drug dispensed<br>"space" – Not specified<br><b>ML</b> – Milliliters<br><b>GM</b> – Grams<br><b>EA</b> – Each<br>Left justified.   | drug_unit_measure     |   |                                   |
|     | 29 | Generic/Name Brand Code | PIC X.       | 1            | 440               | 440             | Code to indicate if the drug dispensed is <b>G</b> = Generic or <b>B</b> = Name Brand. Left justified.  | drug_generic_ind      |   |                                   |
|     | 30 | Compound Indicator      | PIC X.       | 1            | 441               | 441             | Indicates if the drug dispensed is a compound. Left justified.<br><b>0</b> = unknown<br><b>1</b> = Not a Compound<br><b>2</b> = Compound  | drug_compound_ind     |   |                                   |
|     | 31 | Formulary Indicator     | PIC X.       | 1            | 442               | 442             | Indicates if the drug dispensed is formulary. Left justified.<br><b>0</b> = unknown<br><b>1</b> = Not Formulary<br><b>2</b> = Formulary   | formulary_code        |   |                                   |
|     | 32 | Refill Number           | PIC 9(2).    | 2            | 443               | 444             | The number of times this prescription has been refilled. Use zero for a new prescription. Code identifying whether the prescription is an original (00) or by refill number (01-99).<br><b>00</b> - New<br><b>01-99</b> - Refill number<br>Right justified. | fill_num              |   |                                   |
|     | 33 | Quantity Dispensed      | PIC 9(10).   | 10           | 445               | 454             | Total quantity dispensed expressed in metric decimal units as submitted by the pharmacy. Right justified.   | quantity_disp         |   |                                   |
|     | 34 | Days Supply             | PIC 9(12).   | 4            | 455               | 458             | The estimated number of days the prescription will last. Right justified.   | days_supply           |   |                                   |

FEHB Program Carrier Letter [year]-[number]

| PII | #  | Field Name               | Field Format | Field Length | Starting Position | Ending Position | Field Notes and Valid Data Field Values  | OIG SAS Variable Name | If a field is generated then put a G, if this field is a direct Extract put an E or blank if field cannot be provided | Response or Questions from [plan] |
|-----|----|--------------------------|--------------|--------------|-------------------|-----------------|--|-----------------------|---|-----------------------------------|
|     | 35 | Dispensing Status        | PIC X(01).   | 1            | 459               | 459             | Indicates if the prescription was a partial fill or the completion of a partial fill.<br><br><b>Values:</b><br>Blank = not a partial fill<br>P=partial fill<br>C= completion of partial fill<br>This data is submitted by the pharmacy.<br>Note that if a partial fill is submitted by a pharmacy, this field must be submitted with a 'p' or 'c' value. Left justified. | disp_status           |   |                                   |
|     | 36 | Dispense As Written      | PIC X(01).   | 1            | 460               | 460             | Code indicating whether or not the prescriber's instructions regarding generic substitution were followed. Left justified.   | daw_code              |   |                                   |
|     | 37 | Pharmacy NABP Number     | PIC X(15).   | 15           | 461               | 475             | Unique ID number assigned by the National Association of Boards of Pharmacy (NABP) to the pharmacy that dispensed the prescription. Left justified.  | pharm_nabp            |   |                                   |
|     | 38 | Pharmacy NPI             | PIC X(10).   | 10           | 476               | 485             | 10 Digit Pharmacy NPI number as assigned by the Centers for Medicare and Medicaid Services. If Pharmacy not NPI field will = spaces. Left justified.   | pharm_npi             |   |                                   |
|     | 39 | Pharmacy NCPDP           | PIC X(10).   | 10           | 486               | 495             | Provide the physician's NCPDP ID number. Left justified.   | pharm_ncdpd           |   |                                   |
|     | 40 | Pharmacy Name            | PIC X(35).   | 35           | 496               | 530             | Name of the pharmacy that dispensed the drug. Left justified.  | pharm_name            |   |                                   |
|     | 41 | Pharmacy Zip Code        | PIC X(09).   | 9            | 531               | 539             | Zip code of the pharmacy location that dispensed the drug. Left justified.   | pharm_zip             |   |                                   |
|     | 42 | Prescribing Physician ID | PIC X(15).   | 15           | 540               | 554             | ID assigned to the prescribing physician for the drug dispensed. Left justified.   | prescrib_id           |   |                                   |

FEHB Program Carrier Letter [year]-[number]

| PII | #  | Field Name                 | Field Format | Field Length | Starting Position | Ending Position | Field Notes and Valid Data Field Values   | OIG SAS Variable Name | If a field is generated then put a G, if this field is a direct Extract put an E or blank if field cannot be provided | Response or Questions from [plan] |
|-----|----|----------------------------|--------------|--------------|-------------------|-----------------|---|-----------------------|---|-----------------------------------|
|     | 43 | Prescriber ID Type         | PIC X(05).   | 5            | 555               | 559             | Identifies the type of ID being submitted in the Prescriber ID field.<br>Values:<br>Blank=Not Specified<br>Ø1=National Provider Identifier (NPI)<br>Ø2=Medicare<br>Ø3=Medicaid<br>Ø4=UPIN<br>Ø5=NCPDP Provider ID<br>Ø6=State License<br>Ø7=Champus<br>Ø8=Health Industry Number (HIN)<br>Ø9=Federal Tax ID<br>10=Drug Enforcement Administration (DEA)<br>11=State Issued<br>12=Plan Specific<br>99=Other<br>Left justified. | prescrib_id_type      |   |                                   |
|     | 44 | Prescribing Physician NPI  | PIC X(10).   | 10           | 560               | 569             | ID assigned to the prescribing physician for the drug dispensed. Provide the physician's National Provider ID (NPI). Left justified.  | prescrib_npi          |   |                                   |
|     | 45 | Prescribing Physician Name | PIC X(35).   | 35           | 570               | 604             | Name of the Prescribing Physician (Last Name as a minimum). Left justified.   | prescrib_name         |   |                                   |
|     | 46 | Date Paid                  | PIC 9(08).   | 8            | 605               | 612             | Date the plan paid for the dispensed drug.<br><b>Date Format:</b> YYYYMMDD. Left justified.   | datepaid              |   |                                   |
|     | 47 | Payee                      | PIC X(02).   | 2            | 613               | 614             | Code to indicate the recipient of the insurance payment. <b>P</b> = Provider; <b>S</b> = Subscriber; <b>T</b> = 3rd party. Left justified.  | payee                 |   |                                   |

FEHB Program Carrier Letter [year]-[number]

| PII | #  | Field Name                | Field Format          | Field Length | Starting Position | Ending Position | Field Notes and Valid Data Field Values   | OIG SAS Variable Name | If a field is generated then put a G, if this field is a direct Extract put an E or blank if field cannot be provided | Response or Questions from [plan] |
|-----|----|---------------------------|-----------------------|--------------|-------------------|-----------------|---|-----------------------|---|-----------------------------------|
|     | 48 | Ingredient Cost           | PIC X, PIC S9(07)V99. | 10           | 615               | 624             | Cost of the ingredient that was dispensed. Right justified. First position is the sign followed by numerical digits with an implied decimal for the last 2 digits to indicate the cents portion of the amount. The sign should be a minus (-) if the value is negative or a space if the value is positive. The remaining positions should be numerically filled. If there is no value fill the positions with zeros.   | ingred_cost           |   |                                   |
|     | 49 | Client Pricing Cost Basis | PIC X(02).            | 2            | 625               | 626             | Code indicating the method by which ingredient cost submitted is calculated based on client pricing.<br><b>Values:</b><br>Blank = Not Specified<br>01 = AWP<br>1P = Pre-settlement AWP<br>02 = ACQ<br>03 = Manufacturer Direct Pricing<br>04 = Federal upper limit<br>05 = Average Generic Pricing<br>06 = U&C<br>07 = Submitted Ingredient Cost<br>08 = State MAC<br>09 = Unit<br>10 = U&C or Copay<br>Left Justified. | ingred_cost_calc_code |   |                                   |

FEHB Program Carrier Letter [year]-[number]

| PII | #  | Field Name             | Field Format          | Field Length | Starting Position | Ending Position | Field Notes and Valid Data Field Values   | OIG SAS Variable Name | If a field is generated then put a G, if this field is a direct Extract put an E or blank if field cannot be provided | Response or Questions from [plan] |
|-----|----|------------------------|-----------------------|--------------|-------------------|-----------------|---|-----------------------|---|-----------------------------------|
|     | 50 | Amount Billed          | PIC X, PIC S9(07)V99. | 10           | 627               | 636             | Total amount of the submitted prescription. Right justified. First position is the sign followed by numerical digits with an implied decimal for the last 2 digits to indicate the cents portion of the amount. The sign should be a minus (-) if the value is negative or a space if the value is positive. The remaining positions should be numerically filled. If there is no value fill the positions with zeros.                              | billamt               |   |                                   |
|     | 51 | Allowed/Covered Amount | PIC X, PIC S9(07)V99. | 10           | 637               | 646             | Report the covered charges less any savings for this line for this claim. Right justified. First position is the sign followed by numerical digits with an implied decimal for the last 2 digits to indicate the cents portion of the amount. The sign should be a minus (-) if the value is negative or a space if the value is positive. The remaining positions should be numerically filled. If there is no value fill the positons with zeros. | allowed               |   |                                   |
|     | 52 | Dispensing Fee         | PIC X, PIC S9(07)V99. | 10           | 647               | 656             | The dispensing fee submitted by the pharmacy. Right justified. First position is the sign followed by numerical digits with an implied decimal for the last 2 digits to indicate the cents portion of the amount. The sign should be a minus (-) if the value is negative or a space if the value is positive. The remaining positions should be numerically filled. If there is no value fill the positons with zeros.                             | disp_fee              |   |                                   |

FEHB Program Carrier Letter [year]-[number]

| PII | #  | Field Name                  | Field Format          | Field Length | Starting Position | Ending Position | Field Notes and Valid Data Field Values   | OIG SAS Variable Name | If a field is generated then put a G, if this field is a direct Extract put an E or blank if field cannot be provided | Response or Questions from [plan] |
|-----|----|-----------------------------|-----------------------|--------------|-------------------|-----------------|---|-----------------------|---|-----------------------------------|
|     | 53 | Other Carrier Coverage Code | PIC X(02).            | 2            | 657               | 658             | Code to indicate which, if any, other insurance has primary liability. Field is blank if this insurance is primary. Communicated by the pharmacy regarding other coverage.<br><b>Values:</b><br>Ø= Not Specified<br>1= No other coverage identified<br>2= Other coverage exists-payment collected<br>3=Other coverage exists-this claim not covered<br>4=Other coverage exists-payment not collected<br>5=Managed care plan denial<br>6=Other coverage denied-not a participating provider<br>7=Other coverage exists-not in effect at time of service<br>8=Claim is a billing for a copay<br>Left justified. | other_pay_ind         |   |                                   |
|     | 54 | Other Carrier Amount Paid   | PIC X, PIC S9(07)V99. | 10           | 659               | 668             | Amount paid by another insurance carrier for this service. Right justified. First position is the sign followed by numerical digits with an implied decimal for the last 2 digits to indicate the cents portion of the amount. The sign should be a minus (-) if the value is negative or a space if the value is positive. The remaining positions should be numerically filled. If there is no value fill the positons with zeros.  | other_pay_amtpd       |   |                                   |

FEHB Program Carrier Letter [year]-[number]

| PII | #  | Field Name                       | Field Format          | Field Length | Starting Position | Ending Position | Field Notes and Valid Data Field Values   | OIG SAS Variable Name | If a field is generated then put a G, if this field is a direct Extract put an E or blank if field cannot be provided | Response or Questions from [plan] |
|-----|----|----------------------------------|-----------------------|--------------|-------------------|-----------------|---|-----------------------|---|-----------------------------------|
|     | 55 | Patient Liability Amount         | PIC X, PIC S9(07)V99. | 10           | 669               | 678             | The patient's out-of-pocket expense for the dispensed drug. Right justified. First position is the sign followed by numerical digits with an implied decimal for the last 2 digits to indicate the cents portion of the amount. The sign should be a minus (-) if the value is negative or a space if the value is positive. The remaining positions should be numerically filled. If there is no value fill the positons with zeros.. First position is the sign followed by numerical digits with an implied decimal for the last 2 digits to indicate the cents portion of the amount. The sign should be a minus (-) if the value is negative or a space if the value is positive. The remaining positions should be numerically filled. If there is no value fill the positons with zeros. | pat_amt               |   |                                   |
|     | 56 | Insurance Amount Paid            | PIC X, PIC S9(07)V99. | 10           | 679               | 688             | The amount paid to the payee by this plan for dispensed drug. Right justified. First position is the sign followed by numerical digits with an implied decimal for the last 2 digits to indicate the cents portion of the amount. The sign should be a minus (-) if the value is negative or a space if the value is positive. The remaining positions should be numerically filled. If there is no value fill the positons with zeros.   | amt_paid              |   |                                   |
|     | 57 | Total Amount Paid by all Sources | PIC X, PIC S9(07)V99. | 10           | 689               | 698             | This field should be the sum of the plan, other insurance and member amount paid fields. Right justified. First position is the sign followed by numerical digits with an implied decimal for the last 2 digits to indicate the cents portion of the amount. The sign should be a minus (-) if the value is negative or a space if the value is positive. The remaining   | amtpaid_all_sources   |   |                                   |

FEHB Program Carrier Letter [year]-[number]

| PII | #  | Field Name                  | Field Format          | Field Length | Starting Position | Ending Position | Field Notes and Valid Data Field Values   | OIG SAS Variable Name | If a field is generated then put a G, if this field is a direct Extract put an E or blank if field cannot be provided | Response or Questions from [plan] |
|-----|----|-----------------------------|-----------------------|--------------|-------------------|-----------------|---|-----------------------|---|-----------------------------------|
|     |    |                             |                       |              |                   |                 | positions should be numerically filled. If there is no value fill the positons with zeros.  |                       |   |                                   |
|     | 58 | Sales Tax                   | PIC X, PIC S9(07)V99. | 10           | 699               | 708             | The sale tax associated with this claim line. Right justified. First position is the sign followed by numerical digits with an implied decimal for the last 2 digits to indicate the cents portion of the amount. The sign should be a minus (-) if the value is negative or a space if the value is positive. The remaining positions should be numerically filled. If there is no value fill the positons with zeros. | sales_tax             |   |                                   |
|     | 59 | Patient - Relationship Code | PIC X(02).            | 2            | 709               | 710             | Code to identify the relationship of the patient to the subscriber/contract holder. Please provide code set for this field. Left justified.   | enr_relation_code     |   |                                   |
|     | 60 | Submission Type             | PIC X(03).            | 3            | 711               | 713             | The 3 char aplha code identifying the submission type (i.e. - ACR or MLR). <b>Values:</b> ACR or MLR. Left justified.   | submit_type           |   |                                   |
|     | 61 | Submission Year             | PIC X(04).            | 4            | 714               | 717             | MLR: the year for which the MLR Calculation applies<br>ACR: Rating Year (represent the contract period or contract year. <b>Not</b> the experience period).<br><b>Date Format:</b> YYYY. Left justified.  | submit_year           |   |                                   |
|     | 62 | End of Record Code          | PIC X.                | 1            | 718               | 718             | Bar Character ( )   | endofrecord           |   |                                   |

## **Attachment # 2**

### **Claim Disposition Status Code-(See Field #25)**

|   |   |
|---|---|
| 1 | Original Claim  |
| 2 | Adjustment of Original, Adjusted or Split Billed Claim                                |
| 3 | Reversal of Original, Adjusted or Split Billed Claim                                  |
| 4 | Void of Original, Adjusted or Split Billed Claim                                      |
| 5 | Final Claim All value equal to 5 = Final version of claim at the time of data extract |
| 6 | Extension to original facility claim (split bill)                                     |
| 9 | Denied Claim  |
| A | Refund Request record   |
| B | Refund Received record  |
| D | Manual Adjustment of Original, Adjusted or Split Billed Claim                         |

### **Service Unit Code (HIPAA codes)- (See Field # 29)**

|    |                                 |
|----|---------------------------------|
| DA | Days                            |
| DH | Miles (Ambulance)               |
| MA | Modalities (Therapeutic Agents) |
| MJ | Minutes (Anesthesia, etc.)      |
| MO | Month (DME Certification Loop)  |
| UN | Units (Default Value)           |
| VS | Visits                          |
| WK | Week (DME Certification Loop)   |

YR Year (DME Certification Loop)

blank Unknown - (Do not add the actual word "blank". Please fill the fields with spaces.)

**Patient Discharge Status Code (UB-04 codes)– (See Field # 49)**

- 00 Unknown or not applicable (not an inpatient facility claim)
- 01 Discharged/Transferred to Home or self-care (routine discharge)
- 02 Discharged/Transferred to another short term general hospital for inpatient care
- 03 Discharged/Transferred to SNF (Skilled Nursing Facility)
- 04 Discharged/Transferred to ICF (Intermediate Care Facility)
- 05 Discharged/Transferred to another type of facility (e.g. Cancer Hospital, Children's Hospital) or referred for outpatient services to another facility
- 06 Discharged/Transferred to Home under care of Home Health Service
- 07 Left against medical advice or discontinued care
- 08 Discharged/Transferred to Home under care of Home IV Service [deleted 10/1/2005]
- 09 Admitted as an inpatient to this hospital (more than 3 days after related outpatient services or admission is unrelated to outpatient services)
- 20 Died
- 21 Discharged/Transferred to Court/Law Enforcement [added 10/1/2009]
- 30 Still a patient or expected to return for Outpatient Services

- 40 Died at home (Hospice claims only)
- 41 Died in a medical facility (Hospice claims only)
- 42 Died at unknown location (Hospice claims only)
- 43 Discharged/Transferred to Federal Health Care Facility (e.g. DOD, VA) [added 10/1/2003]
- 50 Discharged/Transferred to Hospice care- Home
- 51 Discharged/Transferred to Hospice care - Medical Facility
- 61 Discharged/Transferred to Hospital-based Medicare approved Swing Bed [added 10/1/2001]
- 62 Discharged/Transferred to Inpatient Rehabilitation Facility or Hospital Rehabilitation Unit [added 10/1/2001]
- 63 Discharged/Transferred to LTC (Long Term Care) Hospital [added 10/1/2001]
- 64 Discharged/Transferred to Nursing Facility - Medicaid Certified [added 10/1/2002]
- 65 Discharged/Transferred to Psychiatric Hospital or Hospital Psychiatric Unit [added 10/1/2003]
- 70 Discharged/Transferred to another type of health care institution not defined elsewhere in the code list [effective 4/1/2008]
- 66 Discharged/Transferred to CAH (Critical Access Hospital) [effective 1/1/2006]
- 71 Discharged/Transferred for Outpatient Services - another Facility [10/1/2001 - 9/30/2003 only]
- 72 Discharged/Transferred for Outpatient Services - this Facility [10/1/2001 - 9/30/2003 only]

**Debarred Provider - Payment Reason Code– (See Field # 60)**

- blank      not applicable - not a debarred provider (Do not add the actual word "blank". Please fill the fields with spaces.)
- C          OPM has approved payment. Member is receiving continuing care.
- D          Denied [no payment, after 15 day grace period]
- G          Claim is within 15 day grace period.
- M          OPM has approved payment. Member resides in a Medically Underserved Area.
- X          OPM has approved payment. Other/unspecified reason.

**Medicare Payment Disposition Code– (See Field # 65)**

- A          Medicare Part A or Medicare Prepaid/Advantage Plan payment
- B          Medicare Part B or Medicare Prepaid/Advantage Plan payment
- C          Medicare Part A and Part B payments [ended 12/31/2005]
- C          Medicare Part D Prescription Drug Coverage payment [effective 1/1/2006]
- D          all charges applied to Medicare Part B Deductible, no Medicare payment
- E          Medicare Part A Benefit Period is Exhausted, no Medicare payment
- F          Not a Medicare Part A or Part B or Medicare Prepaid/Advantage Plan Benefit, no Medicare payment
- G          all charges applied to Medicare Part A Deductible, no Medicare payment

|       |  |
|-------|--|
| H     | Provider is not covered by the Medicare Prepaid/Advantage Plan, no Medicare payment                                      |
| J     | Medicare Part A or Part B multi-line pricing; Medicare payment is indicated on another charge line                       |
| K     | No Medicare Part A benefit available, Medicare Part B provided payment   |
| N     | Not enrolled in the Part of Medicare that would cover this service, no Medicare payment                                  |
| P     | Speculative Medicare   |
| U     | Medicare Part A and/or Part B payment (Unable to distinguish)  |
| X     | Medicare Part A and/or Part B priced the claim but the carrier is unable to determine why there was not Medicare payment |
| blank | not enrolled in Medicare (Do not add the actual word "blank". Please fill the fields with spaces.)                       |

**Carrier - Paid Indicator (HIPAA codes)– (See Fields #66,68)**

|       |  |
|-------|--|
| blank | this carrier paid as primary (Do not add the actual word "blank". Please fill the fields with spaces.) |
| 16    | Medicare Fee-for-Service/Advantage Plan  |
| BL    | Other BlueCross BlueShield   |
| C1    | Other Commercial Care  |
| MA    | Traditional Medicare (Part A)  |
| MB    | Traditional Medicare (Part B)  |
| MU    | Traditional Medicare (Unable to determine whether Part A and/or Part B)                                |

|    |                      |
|----|----------------------|
| NF | No Fault Insurance   |
| SP | Speculative          |
| SU | Subrogation          |
| WC | Workers Compensation |

**Pricing Method– (See Fields #71,72)**

- 4        **Percentage of Technical Amount Paid** - applied after appropriate savings have been deducted from the Total Covered Charges, but prior to the application of any deductible and/or coinsurance.
- 5        **Dental Fee Schedule Allowance** (Rate X the Number of Services)
- 6        **Maximum Allowable Charge (MAC)** - deductible and/or coinsurance applied to the MAC Amount.
- B        **Percentage of FEP Allowable Charges** - applied after appropriate savings have been deducted from the Total Covered Charges, but prior to the application of any deductible and/or coinsurance.
- D        **Percentage of Total Covered Charges** - applied directly to the Total Covered Charges prior to the application of appropriate savings, deductible and/or coinsurance.
- E        **Per Diem (Rate X the Number of Days)** - deductible and/or coinsurance applied to the lesser of the Per Diem Amount or the Total Covered Charges. Applies only to Inpatient claims.
- F        **Medical Fee Schedule Allowance** (Rate X the Number of Services)

- G      **Diagnostic Related Group (DRG) Price Amount** - deductible and/or coinsurance applied to the lesser of the DRG Amount or the Total Covered Charges. Applies only to Inpatient claims.
- I      **Encounter/Capitated Service** - the service reported on this charge is considered encounter data as it is covered by a set fee paid to the provider regardless of whether or not services are rendered. No disbursement will occur as a result of this charge.
- K      **Per Diem** (Rate X the Number of Days) plus any deductible and/or coinsurance - Deductible and/or coinsurance is calculated on the Per Diem allowance to determine the amount the provider agreed to accept as payment in full. Applies only to Inpatient claims.
- L      **Percentage of Total Charges All Services** - applied directly to the Total Charges All Services prior to the application of appropriate savings, deductible and/or coinsurance.
- M      **Percentage of Negotiated Allowance** - applied after the primary pricing method has been used to reduced the Total Covered Charges, but prior to the application of any other savings, deductible and/or coinsurance amounts.
- N      **Percentage of Amount Paid Special Formula** - the Pricing Percentage is applied after any non-covered amount, deductible and/or coinsurance has been deducted from the Billed Charges.
- U      **Unspecified** - the specific pricing method is not available.
- V      **Priced by the Vendor** - such as a PPO Provider Network, etc. This should be used if it was priced by a vendor and the carrier doesn't know what method the vendor used.

## **Facility Type of Bill Code (1st digit = zero)**

### **2nd Digit - Claim Type**

- 1 Hospital
- 2 SNF (Skilled Nursing Facility)
- 3 Home Health
- 4 Religious Nonmedical - Hospital
- 5 Religious Nonmedical - Ext Care
- 6 Intermediate Care
- 7 Clinic or Hospital Renal Dialysis
- 8 Special Facility or Hospital ASC Surg

### **3rd Digit (when 2nd digit does not equal 7 or 8)**

- 1 Inpatient (Medicare Part A)
- 2 Inpatient (Medicare Part B Only)
- 3 Outpatient
- 4 Other (For Medicare Part B Use Only)
- 5 Intermediate Care - Level I
- 6 Intermediate Care - Level II
- 7 Intermediate Care - Level III [discontinued eff 10/1/2005]
- 8 Swing Bed

### **3rd Digit (when 2nd digit equals 7)**

- 1 Rural Health Clinic

- 2 Hospital-Based or Independent Renal Dialysis Center
- 3 Free-Standing Federally Qualified Health Center (FQHC)
- 4 Other Rehabilitation Facility (ORF)
- 5 Comprehensive Outpatient Rehabilitation Facility(CORF)
- 6 Community Mental Health Center
- 7 Any Federally Qualified Health Center (FQHC) [eff 4/2010]
- 9 Other

**3rd Digit (when 2nd digit equals 8)**

- 1 Hospice (Non-Hospital Based)
- 2 Hospice (Hospital Based)
- 3 Ambulatory Surgical Center Services to Hospital Outpatients
- 4 Free Standing Birthing Center
- 5 Critical Access Hospital(CAH)
- 6 Residential Facility
- 9 Other

**4th Digit - Frequency**

- 0 Non-Payment/Zero Claim
- 1 Admit thru Discharge Claim
- 2 Interim - First Claim
- 3 Interim - Continuing Claim
- 4 Interim - Last Claim

- 5 Late Charge Only Claim
- 6 Adjustment of Prior Claim
- 7 Replacement of Prior Claim
- 8 Void/Cancel of Prior Claim
- 9 Final Claim for Home Health PPS Episode
- A Admission/Election Notice
- B Termination/Revocation Notice
- C Hospice Change of Provider Notice
- D Void/Cancel
- E Hospice Change of Ownership
- F Beneficiary Initiated Adjustment Claim
- G CWF Initiated Adjustment Claim
- H CMS Initiated Adjustment Claim
- I Intermediary Initiated Adjustment Claim
- J Other Initiated Adjustment Claim
- K OIG Initiated Adjustment Claim
- M MSP Initiated Adjustment Claim
- N QIO Initiated Adjustment Claim
- P QIO Adjustment Claim
- Q Claim Submit Untimely for Reconsideration
- X Void/Cancel of Abbreviated Encounter

- Y Replacement of Abbreviated Encounter
- Z New Abbreviated Encounter Submission

## CMS 1500 – Place of Service

Listed below are place of service codes and descriptions. These codes should be used on professional claims to specify the entity where service(s) were rendered.

| Code(s) | Place of Service Name                         | Place of Service Description  |
|---------|---|---|
| 1       | Pharmacy**                                    | A facility or location where drugs and other medically related items and services are sold, dispensed, or otherwise provided directly to patients. (effective 10/1/05)  |
| 2       | Unassigned                                    | N/A   |
| 3       | School  | A facility whose primary purpose is education.  |
| 4       | Homeless Shelter                              | A facility or location whose primary purpose is to provide temporary housing to homeless individuals (e.g., emergency shelters, individual or family shelters).   |
| 5       | Indian Health Service Free-standing Facility  | A facility or location, owned and operated by the Indian Health Service, which provides diagnostic, therapeutic (surgical and non-surgical), and rehabilitation services to American Indians and Alaska Natives who do not require hospitalization.   |
| 6       | Indian Health Service Provider-based Facility | A facility or location, owned and operated by the Indian Health Service, which provides diagnostic, therapeutic (surgical and non-surgical), and rehabilitation services rendered by, or under the supervision of, physicians to American Indians and Alaska Natives admitted as inpatients or outpatients.   |
| 7       | Tribal 638 Free-standing Facility             | A facility or location owned and operated by a federally recognized American Indian or Alaska Native tribe or tribal organization under a 638 agreement, which provides diagnostic, therapeutic (surgical and nonsurgical), and rehabilitation services to tribal members who do not require hospitalization. |
| 8       | Tribal 638 Provider-based Facility            | A facility or location owned and operated by a federally recognized American Indian or Alaska Native tribe or tribal organization under a 638 agreement, which provides diagnostic, therapeutic   |

| <b>Code(s)</b> | <b>Place of Service Name</b>  | <b>Place of Service Description</b>  |
|----------------|-------------------------------|--|
|                |                               | (surgical and nonsurgical), and rehabilitation services to tribal members admitted as inpatients or outpatients.   |
| 9-10           | Prison/ Correctional Facility | A prison, jail, reformatory, work farm, detention center, or any other similar facility maintained by either Federal, State or local authorities for the purpose of confinement or rehabilitation of adult or juvenile criminal offenders.   |
| 11             | Office                        | Location, other than a hospital, skilled nursing facility (SNF), military treatment facility, community health center, State or local public health clinic, or intermediate care facility (ICF), where the health professional routinely provides health examinations, diagnosis, and treatment of illness or injury on an ambulatory basis. |
| 12             | Home                          | Location, other than a hospital or other facility, where the patient receives care in a private residence.   |
| 13             | Assisted Living Facility      | Congregate residential facility with self-contained living units providing assessment of each resident's needs and on-site support 24 hours a day, 7 days a week, with the capacity to deliver or arrange for services including some health care and other services. (effective 10/1/03)  |
| 14             | Group Home *                  | A residence, with shared living areas, where clients receive supervision and other services such as social and/or behavioral services, custodial service, and minimal services (e.g., medication administration).  |
| 15             | Mobile Unit                   | A facility/unit that moves from place-to-place equipped to provide preventive, screening, diagnostic, and/or treatment services.   |
| 16             | Temporary Lodging             | A short term accommodation such as a hotel, camp ground, hostel, cruise ship or resort where the patient receives care, and which is not identified by any other POS code. (effective 4/1/08)  |
| 17-19          | Unassigned                    | N/A  |
| 20             | Urgent Care Facility          | Location, distinct from a hospital emergency room, an office, or a clinic, whose purpose is to diagnose and treat illness or injury for unscheduled,   |

| <b>Code(s)</b> | <b>Place of Service Name</b> | <b>Place of Service Description</b>  |
|----------------|------------------------------|--|
|                |                              | ambulatory patients seeking immediate medical attention.   |
| 21             | Inpatient Hospital           | A facility, other than psychiatric, which primarily provides diagnostic, therapeutic (both surgical and nonsurgical), and rehabilitation services by, or under, the supervision of physicians to patients admitted for a variety of medical conditions.                                      |
| 22             | Outpatient Hospital          | A portion of a hospital which provides diagnostic, therapeutic (both surgical and nonsurgical), and rehabilitation services to sick or injured persons who do not require hospitalization or institutionalization.   |
| 23             | Emergency Room - Hospital    | A portion of a hospital where emergency diagnosis and treatment of illness or injury is provided.  |
| 24             | Ambulatory Surgical Center   | A freestanding facility, other than a physician's office, where surgical and diagnostic services are provided on an ambulatory basis.  |
| 25             | Birthing Center              | A facility, other than a hospital's maternity facilities or a physician's office, which provides a setting for labor, delivery, and immediate postpartum care as well as immediate care of new born infants.   |
| 26             | Military Treatment Facility  | A medical facility operated by one or more of the Uniformed Services. Military Treatment Facility (MTF) also refers to certain former U.S. Public Health Service (USPHS) facilities now designated as Uniformed Service Treatment Facilities (USTF).   |
| 27-30          | Unassigned                   | N/A  |
| 31             | Skilled Nursing Facility     | A facility which primarily provides inpatient skilled nursing care and related services to patients who require medical, nursing, or rehabilitative services but does not provide the level of care or treatment available in a hospital.  |
| 32             | Nursing Facility             | A facility which primarily provides to residents skilled nursing care and related services for the rehabilitation of injured, disabled, or sick persons, or, on a regular basis, health-related care services above the level of custodial care to other than mentally retarded individuals. |
| 33             | Custodial Care Facility      | A facility which provides room, board and other personal assistance services, generally on a long-   |

| <b>Code(s)</b> | <b>Place of Service Name</b>                 | <b>Place of Service Description</b>  |
|----------------|--|--|
|                |  | term basis, and which does not include a medical component.  |
| 34             | Hospice                                      | A facility, other than a patient's home, in which palliative and supportive care for terminally ill patients and their families are provided.  |
| 35-40          | Unassigned                                   | N/A  |
| 41             | Ambulance - Land                             | A land vehicle specifically designed, equipped and staffed for lifesaving and transporting the sick or injured.  |
| 42             | Ambulance - Air or Water                     | An air or water vehicle specifically designed, equipped and staffed for lifesaving and transporting the sick or injured.   |
| 43-48          | Unassigned                                   | N/A  |
| 49             | Independent Clinic                           | A location, not part of a hospital and not described by any other Place of Service code, that is organized and operated to provide preventive, diagnostic, therapeutic, rehabilitative, or palliative services to outpatients only. (effective 10/1/03)  |
| 50             | Federally Qualified Health Center            | A facility located in a medically underserved area that provides Medicare beneficiaries preventive primary medical care under the general direction of a physician.  |
| 51             | Inpatient Psychiatric Facility               | A facility that provides inpatient psychiatric services for the diagnosis and treatment of mental illness on a 24-hour basis, by or under the supervision of a physician.  |
| 52             | Psychiatric Facility-Partial Hospitalization | A facility for the diagnosis and treatment of mental illness that provides a planned therapeutic program for patients who do not require full time hospitalization, but who need broader programs than are possible from outpatient visits to a hospital-based or hospital-affiliated facility.  |
| 53             | Community Mental Health Center               | A facility that provides the following services: outpatient services, including specialized outpatient services for children, the elderly, individuals who are chronically ill, and residents of the CMHC's mental health services area who have been discharged from inpatient treatment at a mental health facility; 24 hour a day emergency care services; day treatment, |

| <b>Code(s)</b> | <b>Place of Service Name</b>                       | <b>Place of Service Description</b>   |
|----------------|--|---|
|                |  | other partial hospitalization services, or psychosocial rehabilitation services; screening for patients being considered for admission to State mental health facilities to determine the appropriateness of such admission; and consultation and education services.   |
| 54             | Intermediate Care Facility/Mentally Retarded       | A facility which primarily provides health-related care and services above the level of custodial care to mentally retarded individuals but does not provide the level of care or treatment available in a hospital or SNF.   |
| 55             | Residential Substance Abuse Treatment Facility     | A facility which provides treatment for substance (alcohol and drug) abuse to live-in residents who do not require acute medical care. Services include individual and group therapy and counseling, family counseling, laboratory tests, drugs and supplies, psychological testing, and room and board.  |
| 56             | Psychiatric Residential Treatment Center           | A facility or distinct part of a facility for psychiatric care which provides a total 24-hour therapeutically planned and professionally staffed group living and learning environment.   |
| 57             | Non-residential Substance Abuse Treatment Facility | A location which provides treatment for substance (alcohol and drug) abuse on an ambulatory basis. Services include individual and group therapy and counseling, family counseling, laboratory tests, drugs and supplies, and psychological testing. (effective 10/1/03)  |
| 58-59          | Unassigned   | N/A   |
| 60             | Mass Immunization Center                           | A location where providers administer pneumococcal pneumonia and influenza virus vaccinations and submit these services as electronic media claims, paper claims, or using the roster billing method. This generally takes place in a mass immunization setting, such as, a public health center, pharmacy, or mall but may include a physician office setting. |
| 61             | Comprehensive Inpatient Rehabilitation Facility    | A facility that provides comprehensive rehabilitation services under the supervision of a physician to inpatients with physical disabilities. Services include physical therapy, occupational therapy, speech   |

| <b>Code(s)</b> | <b>Place of Service Name</b>                     | <b>Place of Service Description</b>  |
|----------------|--|--|
|                |  | pathology, social or psychological services, and orthotics and prosthetics services.   |
| 62             | Comprehensive Outpatient Rehabilitation Facility | A facility that provides comprehensive rehabilitation services under the supervision of a physician to outpatients with physical disabilities. Services include physical therapy, occupational therapy, and speech pathology services. |
| 63-64          | Unassigned                                       | N/A  |
| 65             | End-Stage Renal Disease Treatment Facility       | A facility other than a hospital, which provides dialysis treatment, maintenance, and/or training to patients or caregivers on an ambulatory or home-care basis.   |
| 66-70          | Unassigned                                       | N/A  |
| 71             | Public Health Clinic                             | A facility maintained by either State or local health departments that provides ambulatory primary medical care under the general direction of a physician. (effective 10/1/03)  |
| 72             | Rural Health Clinic                              | A certified facility which is located in a rural medically underserved area that provides ambulatory primary medical care under the general direction of a physician.  |
| 73-80          | Unassigned                                       | N/A  |
| 81             | Independent Laboratory                           | A laboratory certified to perform diagnostic and/or clinical tests independent of an institution or a physician's office.  |
| 82-98          | Unassigned                                       | N/A  |
| 99             | Other Place of Service                           | Other place of service not identified above.   |

\* Revised, effective April 1, 2004.

\*\* Revised, effective October 1, 2005

## CMS 1500 – Type of Service

List of Type of Service Indicators

(updated Sep 24, 2013)

| Indicator | Type of Service Name                  | Special Considerations/Exceptions   |
|-----------|---------------------------------------|---|
| 0         | Whole Blood                           |   |
| 1         | Medical Care                          |   |
| 2         | Surgery                               |   |
| 3         | Consultation                          |   |
| 4         | Diagnostic Radiology                  |   |
| 6         | Therapeutic Radiology                 |   |
| 7         | Anesthesia                            |   |
| 8         | Assistant at Surgery                  | Surgical services billed with an assistant-at-surgery modifier (80-82, AS,) must be reported with TOS 8. The 8 indicator does not appear on the TOS table because its use is dependent upon the use of the appropriate modifier. (See Pub. 100-04, Medicare Claims Processing Manual, Chapter 12, "Physician/Nonphysician Practitioner," for instructions on when assistant-at-surgery is allowable.) |
| 9         | Other Medical Items or Services       |   |
| A         | Used DME                              |   |
| B         | High Risk Screening Mammography       |   |
| C         | Low Risk Screening Mammography        |   |
| D         | Ambulance                             |   |
| E         | Enteral/Parenteral Nutrients/Supplies |   |

| <b>Indicator</b> | <b>Type of Service Name</b>                                       | <b>Special Considerations/Exceptions</b>   |
|------------------|---|--|
| F                | Ambulatory Surgical Center (Facility Usage for Surgical Services) | Surgical services billed for dates of service through December 31, 2007, containing the ASC facility service modifier SG must be reported as TOS F. Effective for services on or after January 1, 2008, the SG modifier is no longer applicable for Medicare services. ASC providers should discontinue applying the SG modifier on ASC facility claims. The indicator 'F' does not appear in the TOS table because its use depends upon claims submitted with POS 24 (ASC Facility) from an ASC (specialty 49). This became effective for dates of service January 1, 2008 and after. |
| G                | Immunosuppressive Drugs   | For injection codes with more than one possible TOS designation, use the following guidelines when assigning the TOS:<br>When the choice is G or 1: <ul style="list-style-type: none"> <li>○ Use TOS G when the drug is an immunosuppressive drug; or</li> <li>○ Use TOS 1 when the drug is used for other than immunosuppression.</li> </ul>  |
| H                | Hospice   | TOS H appears in the list of descriptors. However, it does not appear in the table. In CWF, "H" is used only as an indicator for hospice. The carrier should not submit TOS H to CWF at this time.   |
| J                | Diabetic Shoes  |  |
| K                | Hearing Items and Services  |  |
| L                | ESRD Supplies   | For injection codes with more than one possible TOS designation, use the following guidelines when assigning the TOS:<br>When the choice is L or 1, <ul style="list-style-type: none"> <li>○ Use TOS L when the drug is used related to ESRD; or</li> <li>○ Use TOS 1 when the drug is not related to ESRD and is administered in the office.</li> </ul>   |
| M                | Monthly Capitation Payment for Dialysis                           |  |
| N                | Kidney Donor  |  |

| <b>Indicator</b> | <b>Type of Service Name</b>                      | <b>Special Considerations/Exceptions</b>   |
|------------------|--|--|
| P                | Lump Sum Purchase of DME, Prosthetics, Orthotics | For injection codes with more than one possible TOS designation, use the following guidelines when assigning the TOS:<br>When the choice is P or 1,<br><ul style="list-style-type: none"> <li>○ Use TOS P if the drug is administered through durable medical equipment (DME); or</li> <li>○ Use TOS 1 if the drug is administered in the office.</li> </ul> |
| Q                | Vision Items or Services                         |  |
| R                | Rental of DME                                    |  |
| S                | Surgical Dressings or Other Medical Supplies     |  |
| T                | Outpatient Mental Health Treatment Limitation    | Psychiatric treatment services that are subject to the outpatient mental health treatment limitation should be reported with TOS T.  |
| U                | Occupational Therapy                             |  |
| V                | Pneumococcal/Flu Vaccine                         |  |
| W                | Physical Therapy                                 |  |

## Condition Codes Sets

1500 Health Care Claim Form and in the 837 Professional.

Condition Codes

Source: <http://www.nucc.org>

The following is the list of the current Condition Codes for abortion valid for use on the 1500 Health Care Claim Form and in the 837 Professional.

| <b>Code(s):</b> | <b>Description</b>   |
|-----------------|--|
| AA              | Abortion Performed due to Rape   |
| AB              | Abortion Performed due to Incest   |
| AC              | Abortion Performed due to Serious Fetal Genetic Defect, Deformity, or Abnormality  |
| AD              | Abortion Performed due to a Life Endangering Physical Condition Caused by, Arising from or Exacerbated by the Pregnancy Itself |
| AE              | Abortion Performed due to Physical Health of Mother that is not Life Endangering   |
| AF              | Abortion Performed due to Emotional/psychological Health of the Mother   |
| AG              | Abortion Performed due to Social or Economic Reasons   |
| AH              | Elective Abortion  |
| AI              | Sterilization  |

The following is a list of Condition Codes for worker's compensation claims that are valid for use on the 1500 Health Care Claim Form.

- W2 Duplicate of original bill
- W3 Level 1 appeal
- W4 Level 2 appeal
- W5 Level 3 appeal

UB04 Condition Codes (1450 CMS Form)

| <b>Code(s):</b> | <b>Description</b>                       |
|-----------------|--|
| 1-34            | Situational                              |
| 35-99           | Accommodations                           |
| A0-BZ           | Special Program Indicator Codes Required |

|       |                              |
|-------|------------------------------|
| C1-CZ | QIO Approval Indicator Codes |
| D0-ZZ | Claim Change Reasons         |

## POA Code Set

| <b>Present on Admission (POA) Codes:</b> | <b>Definition:</b>   |
|--|--|
| <b>Y</b>                                 | Present at the time of inpatient admission   |
| <b>N</b>                                 | Not present at the time of inpatient admission   |
| <b>U</b>                                 | Documentation is insufficient to determine if condition is present on admission  |
| <b>W</b>                                 | Provider is unable to clinically determine whether condition was present on admission or not   |
| <b>1</b>                                 | Exempt from POA reporting. This code is the equivalent of a blank on the UB-04, however, it was determined that blanks were undesirable on Medicare claims when submitting this data via the 004010/00410A1. |

NOTE: The number "1" is no longer valid on claims submitted under the version 5010 format, effective January 1, 2011. The POA field will instead be left blank for codes exempt from POA reporting.

Please refer to Transmittal R756OTN, Change Request (CR) 7024 at <http://www.cms.gov/Transmittals/Downloads/R756OTN.pdf> on the CMS website.