

## **Frequently Asked Questions for Paychecks for the Biweekly Pay Period September 22 through October 5, 2013**

Note: This is general guidance that may not apply in every situation. Employees should contact their agency human resources office for additional information on their specific payroll questions.

### **Q. How will exempt employees be paid?**

A. Employees who are exempt from furlough are not affected by the lapse in appropriations. This includes employees who are not funded by annually appropriated funds. Exempt employees will generally continue to be governed by the normal pay, leave, and other civil service rules and will be paid as normal.

### **Q. How will furloughed and excepted employees be paid?**

- A. Employees affected by the lapse in appropriations (furloughed or excepted) will be paid for the pay period as follows:
- Your paycheck covering the hours you worked (and any approved paid leave) from September 22 through September 30 will be transmitted to your bank account, or received via mail (if you normally receive a paper paycheck) on your next regularly scheduled pay day
  - Pay for any hours worked on and after October 1 (the date the lapse in appropriations took effect) will be delayed until funding for the current fiscal year is provided.

### **Q. Will deductions be taken from my paycheck in the same way as normal?**

A. Some deductions that are based on the amount of your gross pay (or basic pay) will be reduced in size. For example, deductions for the Federal Employees' Retirement System (FERS) Basic Benefit are a percentage of basic pay paid to an employee. Other deductions, such as health insurance premiums, may be a fixed dollar amount and will not be affected. Consequently, the amount of money you see in your paycheck will be different than what you might expect to see.

### **Q. Since my paycheck for the pay period is only for hours of work on days prior to October 1, how are deductions such as taxes, retirement, health insurance, and Combined Federal Campaign (CFC) contributions handled if my pay is insufficient to permit all regular deductions?**

A. Agencies will follow the guidance on the order of precedence for applying deductions from the pay of its civilian employees when gross pay is insufficient to cover all authorized deductions found at <http://www.chcoc.gov/transmittals/TransmittalDetails.aspx?TransmittalID=1477>.