

SUBJECT Federal Employees' Group Life Insurance Program: Use of SF 2820

The purpose of this Benefits Administration Letter is to advise agencies of the proper use of SF 2820, Certification of Insured Employee's Retired Status.

In BAL 95-205, dated January 24, 1995, we notified agencies that SF 2820 had been revised and provided instructions on how to order it.

Please note that SF 2820 is <u>used only by "other" retirement</u> <u>systems</u> participating in the Federal Employees' Group Life Insurance Program. If your employees are under CSRS (Civil Service Retirement System) or FERS (Federal Employees Retirement System), you do <u>not</u> need to order this form.

We hope this clears up any confusion.

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