Applying For Survivor Benefits of Deceased Annuitants

How to report the death of a deceased annuitant:

☐ Complete an on-line form: https://apps.opm.gov/retire/death/death.cfm
  or
☐ Send an email to retire@opm.gov (Access the online form above for required information about the deceased)
  or
☐ Call OPM at 888-767-6738

Once the death of an annuitant is reported, the OPM’s Retirement Operations Center sends an application for death benefits to the applicable survivor(s).

Applying for Benefits - Documents / Forms You Will Need:

☐ CSRS Application for Death Benefits, SF 2800 or FERS Application for Death Benefits, SF 3104
☐ Certified copies of the death certificate

If Applicable:

☐ Copies of birth certificate(s) for minor children and students
☐ Divorce decree(s)
☐ Court documents designating the executor/administrator of the deceased’s estate
Continued:

- Court documents designating the appointed guardian for minor or disabled child(ren)
- Social Security Administration notice of award or denial of benefits for spouse (If eligible for benefits based upon the deceased annuitant’s service)
- Social Security Administration notice of award or denial of benefits for minor or disabled child(ren) (If eligible for Social Security Mother’s or Father Insurance Benefits based upon the deceased annuitant’s service)
- Form FE-6 OFEGLI (Life Insurance) Claim for Death Benefits

Complete the appropriate Application for Death Benefits; then attach any other forms and/or evidence as the application or circumstances require.

Send the completed application package to:

Office of Personnel Management
Retirement Operations Center
ATTENTION: Survivor Processing Section
PO Box 45
Boyers, Pennsylvania 16017-0045

A widow or widower who is claiming benefits for himself or herself and on behalf of children should file one application.

Additional helpful information:


Informational video on the death of an annuitant: [https://www.youtube.com/watch?v=jkk4tqla8V8](https://www.youtube.com/watch?v=jkk4tqla8V8)