SUBJECT: Availability of Retirement Video
Benefits ... Get Serious

GENERAL
We are pleased to announce the availability of the video "Benefits ... Get Serious". This 12-minute video developed by our office emphasizes the flexibility in the Federal employee benefits package to meet employees' needs throughout their lives, and through life events such as marriage, the arrival of children, or divorce.

The video focuses on the retirement, health insurance, and life insurance components of the benefits package. It points out that, while some changes occur automatically, others require employees to take action--sometimes within certain timeframes.

The video is intended for use either as part of employee briefings or for viewing by individual employees.

The reactions of agency benefits officers who previewed the video have been very positive. They say that it is well done, has an appropriate amount of technical information, and enough entertainment value to keep people's attention. An open-captioned version is available.
ORDERING INFORMATION

We will provide one copy to the agency retirement counselor in each agency. Agencies can purchase additional copies of the video. Pricing is as follows:

- 1-5 copies, $25 each;
- 6-10 copies, $20 each;
- 11 or more copies, $15 each.

An order form is attached.

Mary M. Sugar, Chief
Agency Services Division
Benefits ... Get Serious
ORDER FORM

Benefits ... Get Serious is a 12-minute video developed by the Agency Services Division of the Retirement and Insurance Service emphasizes the flexibility in the Federal employee benefits package to meet employees' need throughout their lives, and through life events such as marriage, the arrival of children, or divorce. The video is intended for use either as part of employee briefings or for viewing by individual employees.

An open-captioned version is also available.

YES, please send me Benefits ... Get Serious

TOTAL Number of copies ordered. __________

Number of OPEN-CAPTIONED copies ordered.__________

The total cost of my order is $____ . 1-5 copies, $25 each; 6-10 copies, $20 each; 11 or more copies, $15 each.

Name _________________________________
Organization _________________________________
Street Address _________________________________
City, State, Zip _________________________________
Phone _________________________________

Please enclose a check payable to OPM with order form. Unfortunately we are not able to handle credit card purchases.

Send all order forms and checks to:

Attn: Retirement Video
Agency Services Division
P.O. Box  57
U.S. Office of Personnel Management
Washington, D.C.  20044

If you are a Federal Agency and would prefer to be billed, you may fax your order to 202-606-1108. Please provide the following information:
Agency Location Code (ALC) - ________________
Agency Accounting Data - ________________
(include all accounting information required for proper billing, such as Document/Purchase Order/Requisition No., Index/Dept. code)