

Office of Personnel Management
Retirement and Insurance Group



1920



1954



1959



1986

Benefits Administration Letter

*Number:*96-110

Date: October 18, 1996

Subject: October 30, 1996, Satellite Broadcast

The U.S. Office of Personnel Management's Retirement and Insurance Service and the Department of Housing and Urban Development's Office of Human Resources, Employee Service Center, are jointly sponsoring a 90-minute satellite broadcast on October 30, 1996. Time of the broadcast is 2:30 to 4:00 pm Eastern Standard Time.

The broadcast will provide training on the Federal Employees Group Life Insurance (FEGLI) program for benefits officers throughout the Federal government. The specific focus of the broadcast is on the provisions for assignments and living benefits. The target audience is benefits officers who work with FEGLI as part of their day-to-day benefits responsibilities. The program should be particularly valuable for staff who are responsible for providing information to employees about their options. In addition, the broadcast may also be of interest to administrative personnel and others who simply want to find out more about these relatively new provisions of the FEGLI program.

The training will be provided by OPM staff experts, and will include a "visit" to the Office of Federal Employees Group Life Insurance in New York, where FEGLI claims are processed. The session will include practical exercises so that viewers will have the opportunity to test what they are learning. Viewers also will have the opportunity to call in questions.

This joint venture is a pilot that is being undertaken to provide quality training to benefits specialists nationwide using HUD's broadcast facilities and OPM's staff expertise. If this pilot is successful, we hope to undertake a series of future broadcasts on topics of broad interest. The purpose of the broadcasts would be to make quality training available at the worksite to agency staff who are responsible for benefits work. Future broadcasts could include participation by other agencies, such as the Social Security Administration.

Satellite broadcasts offer an unparalleled opportunity to reach people economically who might otherwise not have access to training. Specific coordinates will be posted in the Retirement and Insurance Forum of OPM's Mainstreet Bulletin Board as soon as they

are available. They also will be given on the Benefits Hotline on 202-606-0777, ext. 008.

If you have specific questions that you would like to see addressed during the broadcast, you may FAX them to 202-606-1108.

A flyer that could be posted on a bulletin board is attached.

A handwritten signature in black ink that reads "Mary Sugar". The signature is written in a cursive style with a large, prominent "M" and "S".

Mary M. Sugar, Chief
Agency Services Division

The FEGLI Program Assignments and Living Benefits

Satellite Broadcast Training

For Personnelists and Others Who Work With The FEGLI Program

Wednesday, October 30, 1996

2:30 to 4:00 PM EST

A joint venture between the U.S. Office of Personnel Management's Retirement and Insurance Service and the Department of Housing and Urban Development's Office of Human Resources, Employee Service Center.