



***Retirement and Insurance Service  
Benefits Administration Letter***

Number: 01-102

Date: February 20, 2001

**Subject: Release of new video, “*Let’s Talk Benefits - A Introduction to Federal Benefits and the Decisions You Need to Make as a New Employee*”**

This letter announces the availability of *Let’s Talk Benefits*, a new video from OPM’s Benefits Officers Resource Center (BORC), and provides product information and ordering details. We are proud to present this latest addition to our line of benefits information resources.

***It’s all in the name!*** “*Let’s Talk Benefits – An Introduction to Federal Benefits and the Decisions You Need to Make as a New Employee*” tells a lot about itself in just the name alone. But admittedly, it’s quite a long name, which is why as we tell you more, let’s simply say *Let’s Talk Benefits*.

***What is it again?*** The *Let’s Talk Benefits* video introduces new employees to their Federal benefits with a special emphasis on the initial decisions they need to make within prescribed timeframes.

***How does it do that?*** Through realistic scenarios, viewers will see three new Federal employees “talk benefits” with human resource professionals and knowledgeable co-workers. As they seek and find the basic information they need to make important initial decisions about their new health insurance, life insurance, retirement and Thrift Saving Plan (TSP) benefits, the viewers (your agency’s new Federal employees) will learn with them, as they prepare to make the same decisions.

***Tell me more...*** The benefits choices that new employees face are important ones. The basic information gained from *Let’s Talk Benefits* will not only help your new

*Civil Service  
Retirement  
System*

*Federal Employees  
Group Life  
Insurance*

*Federal Employees  
Health Benefits  
Program*

*Federal Employees  
Retirement  
System*

employees make informed and timely initial benefits decisions, but will also make them mindful of the need to revisit those decisions throughout their Federal career, making changes and adjustments to life and health insurance, timely service credit deposits, TSP participation and investment choices, as well as other savings, investment, and financial planning choices that will ultimately set the foundation for a successful retirement.

***How can I use it?***

This 22-minute, close-captioned video is an effective way to brief new employees, individually or in groups, and is also well suited for continuous showing in a lobby or cafeteria.

***What does it cost?***

Each agency headquarters level retirement counselor will receive a complimentary copy of the video. You can purchase additional copies for \$39 each. Or you can get two videos for \$69, or three for \$99.

***Easy Ordering...***

You can place a government credit card order by fax or email, or mail us your purchase order. Please see the attached Benefit Officers Resource Center, multi-product order form for full ordering details.

***Also available in Spanish...***

To order *Let's Talk Benefits, Spanish Edition* (open captioned in Spanish) just complete the attached order form or email us at [benefits@opm.gov](mailto:benefits@opm.gov).

Attachment



Mary M. Sugar, Director  
Benefit Officers Resource Center  
Retirement and Insurance Service

[Attachment](#)