

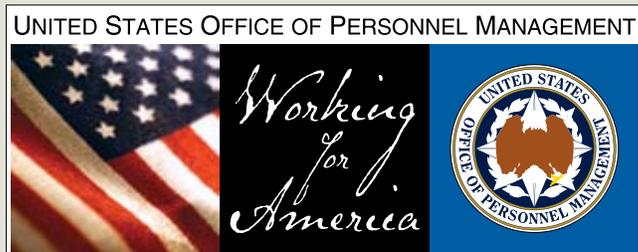


UNITED STATES OFFICE OF PERSONNEL MANAGEMENT

MIGRATION PLANNING GUIDANCE TEMPLATES

OPERATIONAL READINESS ASSESSMENT

October 7, 2011



Definitions

Go/No-go Criteria: enter the Go/No-go criteria in this column

Criteria Description: provide a description of the criteria that are important in determining migration readiness

Responsible Party: enter the name of the department or person responsible for the topic

Assessor: enter the name of the department or person responsible for assessing the completeness and status of the topic

Current Status: status is color coded to denote the severity of issues for each topic

Go/No-go Assessment: status is color coded to denote impact on the migration date

Notes: please use this section to record any additional information on the topic and status

Current Status

GREEN - *No Issues*

YELLOW - *In Process with some Issues/Concerns*

RED - *Major Issues/Concerns*

Go/No-go Assessment

GREEN - *No Issues*

YELLOW - *Go Live with Manageable Issues or Contingency Plan*

RED - *Serious Issues Impact Ability to Go Live*

**HR LOB Data Submission
 Operational Readiness Report**

ID	GO/NO-GO CRITERIA	CRITERIA DESCRIPTION	RESPONSIBLE PARTY	ASSESSOR	ASSESSMENT DATE	CURRENT STATUS	GO/NO GO ASSESSMENT	NOTES
1								
2								
3								
4								
5								
6								
7								
8								
9								



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