Call for Presentations
2015 Virtual HR Training Conference
Revised Deadline: September 26, 2014

The Office of Personnel Management, in partnership with the Chief Human Capital Officers Council, will sponsor the 2015 Virtual Human Resources Training Conference in February 2015. As part of the conference, we will have 50-minute breakout sessions that showcase agency best practices in the area of human capital management.

At this time, we are inviting agency human capital practitioners and program leaders to submit proposals for sessions they would like to present within the five tracks outlined below. The chart also provides suggested topics for the tracks. These are only a guidepost. You should feel free to propose other sessions, provided they fit within the scope of the track.

Tracks	Suggested Topics for Tracks
Back-to-Basics – this track provides instructional information on basic HR functions. It is targeted for new to junior level HR professionals. Seasoned HR professionals may find the information provides a solid refresher.	Pay flexibilities; Adverse actions; Classification; Position management; Employee/Labor relations
Hiring Process – this track provides instructional information on ways to accelerate your hiring efforts and to ensure you are acquiring top talent within your agency. It is targeted to HR professionals who are responsible for supporting the acquisition of talent into the workforce and hiring managers who wish to know more about HR hiring flexibilities.	Pathways; Hiring authorities; Veterans' Preference; Engaging hiring managers in the hiring process; Designing and deploying assessments; Recruitment strategies
Strategic Human Capital Management – this track provides instructional information on the key tenets of strategic human capital management as outlined in OPM's Human Capital Framework. It is targeted at junior to senior level HR professionals who are operating as strategic business partners to program leaders or are building a consultative relationship with program leaders in their organizations.	Workforce Planning; Succession Management; Strategic workforce analysis and managing competency gaps; Becoming a strategic partner; How to be an internal HR consultant; Driving performance thru HR/HC; Diversifying the workplace; Building accountability systems; Engagement/retention strategies
HR Innovations – this track provides instructional information on emerging HR/HC solutions, trends, and/or innovations that are showing great promise in enhancing organizational performance. It is targeted primarily to senior level HR professionals; however, all levels of HR professionals may find the information beneficial.	Using social media to recruit the next generation of Federal workers; managing HC assets across multiple organizations; Workforce trends; Gamification in training

Tracks	Suggested Topics for Tracks
Hiring Managers – this track provides instructional information on the essential HR/HC practices hiring managers should know to better recruit, engage, retain, and develop their employees. This session is for new and seasoned hiring managers.	HR secrets and essentials; Partnering w/HR; Adverse actions; Managing performance; Engaging employees; Diversifying the workforce; Managing in a virtual environment

All sessions should be led by a government employee; however, private sector co-presenters are permissible. Agency representatives should discuss the involvement of the private sector co-presenters with their respective legal offices.

Your entire presentation proposal should be no more than one-typed page. It should include: the specific track, the title of the session, an abstract of the session, session objectives, the proposed speakers (name, title) and your preference for a live or pre-recorded session. A template is included below. When writing your abstract, remember it may be used in publications promoting the conference. So, please write it to draw people to your session.

We also ask that you include the kinds of sessions you would like to attend as well. This will allow us to ensure the conference meets your needs.

Please submit your proposal and session suggestions by September 26, 2014, to AskHRS@opm.gov. We will alert you to the acceptance of your proposal by October 15, 2014.